



HOW TO RESPOND TO A STUDENT MENTAL HEALTH EMERGENCY



STEP 1: REPORT THE EMERGENCY.

DURING REGULAR BUSINESS HOURS:

If you are with the student, invite the student to walk with you to the Counseling Center. If the student demurs or this is otherwise not possible, directly contact the Dean of Students who will promptly send a trained and discreet staff member to your office or classroom, or otherwise locate student. After hours or over weekends, contact Public Safety (see below). Whomever you call, identify yourself and clearly indicate that you need to report a mental health emergency or an urgent situation.

Counseling and Psychological Services

Monday to Thursday, 9 a.m. - 7 p.m.; Friday 9 a.m. - 5 p.m.

Rose Hill 718-817-3725
O'Hare Hall - Lower Level

Lincoln Center 212-636-6225
140 W. 62nd Street (near Quinn Library)
Room G-02

Office of the Dean of Students

Rose Hill: Monday to Friday, 9 a.m. - 5 p.m.
Christopher Rodgers: 718-817-4755
McShane Campus Center, Room 255

Lincoln Center: Monday to Friday, 10 a.m. - 6 p.m.
Jenifer Campbell, Ed.D.: 212-636-6250
140 W. 62nd Street, Room G-33.

AFTER HOURS (on weekends or after 5 p.m. at Rose Hill or 6 p.m. at Lincoln Center):

Contact Public Safety, and, if possible, personally accompany student to their office. Identify yourself as a faculty member and clearly indicate that you **need to report a mental health emergency or an urgent situation.**

Public Safety (ask to speak to a Duty Supervisor)

Hours: 24 hours/day, 7 days/week
Rose Hill: 718-817-2222 Thebaud Annex Building
Lincoln Center 212-636-6076 Lowenstein Lobby



STEP 2: INFORM THE HEAD OF YOUR DEPARTMENT OR PROGRAM AND CALL THE OFFICE OF THE ACADEMIC CLASS DEANS.

After the student is no longer in your care, call (rather than email) the Office of the Academic Class Deans. Within Fordham College, these numbers are: 212-636-6350 (LC) and 718-817-4660 (RH). Within the Gabelli School of Business, these numbers are 212-636-7755 (LC) and 718-817-4100 (RH). Within the School of Professional and Continuing Studies, these numbers are 212-636-7333 (LC), 718-817-2600 (RH) and 914-367-3302 (W).

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