

**FORDHAM UNIVERSITY GRADUATE SCHOOL OF EDUCATION**  
**REQUEST FOR PROGRAM/MAJOR CHANGE**  
For New and Continuing Students

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**NOTE:** Students must make a formal request for an academic program change by completing this form. The form can be submitted electronically or a paper copy to the new Program Coordinator. The request form which must be approved by the new Program Coordinator and the Division Chair. Decisions are sent by Division Secretary to Admissions Office. Admissions Office will send decision letter to student and send a request to Registrar for updating of student's academic record.

**DIVISION:** ELAP\_\_ C&T\_\_ PES\_\_

**STUDENT I.D. #** \_\_\_\_\_

**STUDENT NAME:** \_\_\_\_\_

**STUDENT APPROVAL:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_

**FORDHAM EMAIL ADDRESS:** \_\_\_\_\_

**DATE OF REQUEST FOR CHANGE:** \_\_\_\_\_

**FROM:** \_\_\_\_\_  
(Current Program/Major) (Degree)

**TO:** \_\_\_\_\_  
(New Program/Major) (Degree)

**APPROVALS:**  
**NEW PROGRAM COORDINATOR APPROVAL:** \_\_\_\_\_  
(Date)

**DIVISION CHAIR APPROVAL:** \_\_\_\_\_  
(Date)

**NEW ADVISOR:**  
**NAME OF NEW ACADEMIC ADVISOR:** \_\_\_\_\_

**COMMENTS:** \_\_\_\_\_

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Admissions Office Use:

Memo to Registrar for Database change: \_\_\_\_\_  
(Date) (Initial)

Notification/Decision Letter To Student \_\_\_\_\_  
(Date) (Initial)