

**Fordham University  
Graduate School of Education  
Division of Curriculum and Teaching**

**Request Form  
Students in the In Person Modality Program to Take Courses Online**

Programs advisors or coordinators make the request by completing this form. After completion the form is sent to the Division Chair. After review and if approved, the Division Chair will forward to the Dean for review.

**1. Program Advisor of Coordinator –**

- a. Name of faculty making the request –
- b. Date of request -
- c. Name of student (s) -
- d. Student FIDN (s) -
- e. Program Student (s) Enrolled in -
- f. Semester when student (s) started program -
- g. Online course that student (s) wants to enroll in -
- h. Semester –
- i. Has the student taken other online modality courses?
- j. Specify previous online modality courses taken previously by the student -
- k. Is this course being offered in the F2F (in person modality program) program? -
- l. Rationale as to why this student (s) needs to enroll in the online section of a course.

**2. CHAIR – \_\_\_\_\_**  
Chair's Decision - Approved Not Approved

Rationale –

**3. Dean – \_\_\_\_\_**  
Dean's Decision – Approved Not Approved

Rationale -