

FORDHAM UNIVERSITY

Graduate School of Education

Application for Transfer of Credit

To request a transfer of credit(s) from another college or university send an official transcript showing the course(s) to the Chairperson of your division. Separate applications should be filed for transfer credits from different institutions. No more than 6 credits total may be transferred into a degree program. Courses counted toward the award of another degree may not be transferred.

Students may request a transfer of credit for a course completed at another accredited institution provided the course is at the graduate level and its content equivalent to course content required/permitted for the degree at Fordham. ... [The course] must have been taken within the five years prior to the date of anticipated completion of the degree in-progress at Fordham.... If transfer credit is granted for a course taken prior to admission to Fordham, the time limit for program completion is computed from the semester of the transferred course. Source: [Graduate School of Education Bulletin](#)

Complete this form and submit it to your advisor for consideration.

Student Name: _____ **Division; Degree Program:** _____

Fordham ID#: _____ **Expected Date of Graduation:** _____

Institution (College/University): _____

Transfer Course Code	Transfer Course Title	Transfer Credits	Grade	Fordham Course Equivalent	Semester Completed

___ Approved ___ Denied _____
Advisor **Date**

___ Approved ___ Denied _____
Chairperson **Date**

___ Approved ___ Denied _____
Associate Dean **Date**

*Reason request denied (if applicable): _____