This form must be completed by a student who may be registered for insufficient credits to qualify for 1/2, 3/4 or full-time certification for purposes of Veteran's Benefits, the New York State Tuition Assistance Program, Federal Loan Certification, or any combination.

Please indicate your purpose for using this form:

__________________________ Veteran's Benefits
__________________________ New York State Tuition Assistance Program
__________________________ Federal Student Loan Certification
__________________________ Federal Student Loan Deferment
__________________________ Other (please specify)

This form must be approved by your Chairperson and Assistant Dean Masson. This approval is applicable for ONE semester only. You must re-apply each semester, as appropriate.

This is to request certification as a _____ 1/2 time, _____ 3/4 time, or _____ full-time student in the _________ semester, ___________ year. I am enrolled for _____ credits this semester and

the balance of my program is devoted to:

___ Preparation for the comprehensive examination/portfolio  Research for

___ Dissertation

___ Internship/Externship: hours per week _________ /total hours per semester _________
   Site name and address __________________________

___ other (please specify)

____________________________________

I understand that the full-time status excludes the possibility of outside employment requiring more than one full day per week of my time.
(Please Print) Student’s Name

________________________________________________

Student’s Signature

________________________________________________

FORDHAM ID (NOT SS#)

________________________________________________

Division/Degree Program

Approved

________________________________________________

Chairperson

Date

Approved

________________________________________________

Assistant Dean Masson

Date