a. Each activity of the club must abide by the USG Constitution, all laws passed by the Senate and the University policies and regulations as stated in the Student Handbook.

b. Any form of hazing is expressly condemned and forbidden. Individual students as well as student organizations participating in and/or promoting any form of hazing will be subject to University disciplinary action.

c. Each club must have the following items on file with the Operations Committee: a constitution, a current club officer listing, a current membership listing, a description of the previous semester’s activities (at least three) and a faculty advisor consent form.

d. The University has a right to expect that the exercise of freedom of expression will be done in a peaceful, non-disruptive manner and with appropriate consideration and respect for opposing points of view. Student organizations at the time of their registration should therefore agree to the policies and procedures appropriate to their activities and conduct both on and off campus.

e. It is especially crucial for all student organizations involved in issues that may be deemed controversial or provocative that the required advisor be actively involved in the planning and implementation of the organization’s activities.

f. Registration of a student group in no way implies that the University necessarily endorses positions or points of view espoused privately or publicly by members of the organization. All clubs are responsible to publicly make this fact known, and that they do nothing that will cause this fact to come into question or compromise.

g. Registered clubs have the following privileges:
   1. Use of University facilities in accordance with applicable policies for meetings and activities.
   2. Solicitation of membership on campus under the organization’s name.
   3. Listing of the organization in the official publications of the University.
   4. Use of University bulletin boards and other designated posting areas.
   5. Access to University services, leadership programs, and the expertise of a faculty or staff advisor.
   6. A mailbox in the Student Activities Office.
   7. An email address on the University system.
   8. A University-connected web site.

h. Along with the rights of registration come certain important responsibilities. Primary among them is the registered student organization’s responsibility to avoid any activity, speech or expression that may be deemed by the responsible University administrator as:
   1. Creating a clear danger of inciting violence or unlawful behavior.
   2. Advocating the physical harm, coercion, intimidation, or invasion of the personal rights of individual students, faculty, staff, administrators or guests.
3. Violating University policies on harassment.
4. Advocating the willful damage, destruction or seizure of University buildings.
5. Interference with classes or unlawful interference with University events or activities.

i. Each Registered student organizations are eligible to have a web site connected to the Student Clubs and Organizations site, [http://www.fordham.edu/activities/rosehill/osaa/home.html](http://www.fordham.edu/activities/rosehill/osaa/home.html). All information on these pages should be used to promote the University community, and links to commercial web sites are prohibited. Club pages will be reviewed by the area’s Web Coordinator on a regular basis. Interested organizations should pick up a website development packet, including the Publication Request Form and Agreement, from the Office of Student Activities.

j. All film rentals should be directed through the Assistant Director of Student Activities for Programming. Films must be ordered no later than two weeks prior to the requested date. All clubs are responsible for any films ordered. This includes any overdue fees, damages and shipping charges. Payments must be transferred to Cinevents no later than one week prior to the show date. Any film not paid for by then will be canceled unless special arrangements have been made. Films can be picked up in the Office of Student Activities.

k. Student organizations exist to contribute to the overall mission of Fordham University and to advance the social, moral, cultural, intellectual, or spiritual development of its members and the University Community. It is the responsibility of the editors of student publications to critically examine potential advertisements and decide whether to accept an advertisement based on the following guidelines.

Advertisements must be legal, truthful, and compatible with the values and mission of the University as a Jesuit, Catholic institution (concern for each student, respect for individuals and groups of people, dignity of the human person).

To this end, the University prohibits the publication of ads containing or providing sources for, but not limited to, sexual content (1-900 phone lines, strip clubs, web sites, etc.); alcohol consumption (bars, clubs, bartending schools, etc.); tobacco; reproductive services (abortion, birth control, sperm or egg donation, etc.); the promotion of hate against any group; illegal activities; any other subject matter which, after discussion and review with University officials, is determined to be inconsistent with the values and mission of the University.

l. Dances/Mixers sponsored by a registered student organization are required to:
   a) if alcohol is not served: have security guards present in a ratio of one guard per 100 people with a minimum of two guards required; if alcohol is served: have security guards present in a ratio of one guard per 50 people with a minimum of three guards required. (For additional information regarding events serving alcohol, refer to the University Alcohol Policy Registered Events section of this Handbook)
b) have the faculty advisor (or an appropriate substitute) be present for the entire event.

c) strictly enforce the policy of 0-2 guests per student ID (determined by the Director of Student Activities). A guard, a club officer, and the club advisor are to be posted at the door to collect ID's.

Some special events may also be required to enforce the guest policy, as determined by the Director of Student Activities.

Please note: Non-students are not permitted to attend on-campus student events, unless a Fordham student host, who accepts responsibility for them as guests, accompanies them and they have a proper form of identification. All advertising for events where the guest policy is to be enforced must state the following: a) students must present their Fordham student ID, b) Fordham students are limited to 0-2 guests (determined by the Director of Student Activities), c) Fordham students/hosts must accompany and accept responsibility for their guests.

Upon entrance to a Fordham club or organization event, non-Fordham guests must register, by leaving a valid form of identification (student identification or driver's license) at the door of the event along with the Fordham student's ID. IDs are to be kept for the duration of the event and returned when the guests leave.

Frisking of event patrons is prohibited. If a planned event necessitates this activity in order to ensure its' success, the first order of business is to examine the event for its' appropriateness for our community. If exceptions to this standing practice are necessary, this activity is always to be coordinated with the Security Office and is to be conducted by its' staff members or their authorized representatives.

Clubs found to be violating the off-campus advertising policy, or failing to enforce the guest policy, will have their right and privilege to hold evening and weekend events suspended for the remainder of that semester and continue through the following semester.

m. Any group of students interested in traveling off campus as representatives of the University must first receive approval for the trip from the Dean of Student Life or his designate. Once approved, the group leader must provide the following information to the Office of Student Activities for each student traveling:
Name of student traveling
Local contact information
Emergency contact information
Dates and Times of the trip
Travel destination
Means of transportation
Contact person/phone number at destination.

It may be necessary, as determined by the Dean of Student Life or his designate, for the group to be accompanied by a Fordham University chaperone. Chaperones
are staff members of the Division of Student Affairs, faculty members or other administrators approved as trip chaperones by the Director of Student Activities and/or the Dean of Student Life.

All students traveling are expected to abide by the Fordham University policies as published in the Student Handbook. (For additional information regarding student travel, refer to the SAC funds section of this Handbook)