ADMINISTRATIVE POSITION ANNOUNCEMENT

TITLE OF POSITION/RANK: Instructional Technologist

DEPARTMENT: Fordham IT – Faculty Technology Services, Rose Hill

RESPONSIBILITIES:

- The Instructional Technologist will provide technological guidance and support for faculty on scholarly activities and teaching.
- Duties include, but are not limited to: assisting and consulting with Faculty on the application of the Academic Computing Environment – ACE; teaming with other IT organizations to insure seamless overall IT support of ACE services; supporting Learning and Research; and being a technology liaison to various faculty of STEM departments; working closely with the Office of Disability Services to deploy the latest technological development for Faculty and students; collaborating with Faculty on the use of the latest technological development for teaching and research; helping administer Blackboard; supporting online education at the university; producing digital media; providing training to faculty one-on-one and in groups.

QUALIFICATIONS:

- Bachelor's degree in a field directly related to computer science, information technology, education or instructional technology. However, as this person is to support faculty with their academic research, an advanced degree is strongly preferred.
- An overall service-minded approach comprising of strong communication skills (written and verbal) as well as excellent organizational and interpersonal skills.
- Knowledge of web technologies and web design programing languages and software (such as Dreamweaver, WordPress, etc.) is required.
- Experience teaching and in higher education, in general, is a plus.
- At least five years experience in instructional technology, teaching and supporting faculty within a university environment required. Experience identifying pedagogical needs and integrating technological solutions required. Experience developing and delivering technical training to an audience with varying levels of technical understanding required.
- Knowledge of Learning Management Systems such as Blackboard is required.
- Knowledge of general server architecture, databases (SQL and/or MySQL), and operating systems such as Unix Linux is preferred.
- Knowledge and skills in digital media production, including but not limited to: media conversion: copying, editing, converting, compressing, uploading audio/video requests for Blackboard, Video Streaming, YouTube, and DVD/CD.

SALARY: Commensurate with experience

STARTING DATE: ASAP

SEND LETTER & RESUME: Alan Cafferkey – cafferkey@fordham.edu

Fordham University is committed to excellence through diversity and welcomes candidates of all backgrounds.
Fordham is an Equal Opportunity Employer – Veterans/Disabled and other protected categories.