



FORDHAM UNIVERSITY

THE JESUIT UNIVERSITY OF NEW YORK

School of Professional and Continuing Studies
Real Estate Institute at Lincoln Center

PASS/FAIL REQUEST FORM

A Non-Evaluative Grade Option for Non-Degree Professional Certificate Courses

Fordham Real Estate Institute certificate students who do not need a standard letter grade (A, B, C...) for a non-degree course may opt to take courses on a non-evaluative basis by requesting a Pass/Fail (P/F) assessment grade instead. Pass/Fail grades are based on attendance ONLY.

Once the Pass/Fail option is selected, it cannot be changed to a standard letter grade. Students who later request a standard letter grade for this particular course will be required to re-register and re-pay for the course.

Please note:

- 1. A grade of P (Pass) cannot be applied toward a Professional Certificate.
2. Before selecting this option, students should consider if their employer needs a standard letter grade for reimbursement.
3. A grade of P (Pass) may not be applicable for admission to degree programs.
4. All P (Pass) grades are irrevocable.
5. All requests for P (Pass) grades must be made prior to the end of the course.
6. All requests must be emailed to realestate@fordham.edu or delivered to the REI Program Office
7. Students are responsible for adherence to these regulations.

Date _____

Student Name _____

Student ID # A _____

I hereby elect the Pass/Fail option in: Term _____ Year _____

Course and Section # _____

Course Title _____

I have read and agree to the policies related to the Pass/Fail option as stated on this form.

STUDENT SIGNATURE _____

DATE _____

FACULTY SIGNATURE _____

DATE _____

Please forward the signed form to the REI Program Office or send by email to realestate@fordham.edu

DEAN'S OFFICE APPROVAL _____

DATE _____