Overview

My Banner is a customizable menu displayed in one of your my.fordham portal channels as well as in Banner (INB). You set this up to display only the Banner forms which you most commonly use.

Set Up My Banner

After logging into Banner (INB) from your portal enter GUAPMNU in the direct access field and press Enter, or double click it from the General>System Functions/Administration>Menu/Preference Maintenance menu.
After refreshing your portal page by simply clicking to another tab and then back to the tab that contains your My Banner channel you can see the changes in your My Banner channel in your portal.