



FORDHAM UNIVERSITY

THE JESUIT UNIVERSITY OF NEW YORK

Position: A02870, A02810, A02855 (3 open positions at Fordham Westchester)

Date: 7.12.18

ADMINISTRATIVE POSITION ANNOUNCEMENT

TITLE OF POSITION: Duty Supervisor

DEPARTMENT: Public Safety, Fordham Westchester

RESPONSIBILITIES:

- Supervise, train and closely monitor performance of subordinates to ensure the highest quality of service be rendered to our students, faculty and staff.
- Direct patrol activities and access control activities of all subordinates to mitigate risk.
- Respond to calls for service, provide immediate medical attention if needed.
- Direct subordinates activity, including apprehensions, searches, recovered property and all actions taken by Public Safety personnel.
- Conduct follow up investigations and prepare detailed written reports, working closely with the Department Investigator.
- Determine any Public Safety related needs based on incident response and / or observations to prevent future issues / problems on campus.
- Conduct inspections of assigned buildings, campus property, and vehicles; provide written reports to Campus Director.
- Investigate derelictions of duty and take appropriate action to prevent a future occurrence

QUALIFICATIONS:

- Bachelor's degree preferred; however, demonstrated accomplishments in prior law enforcement agency will be considered
- Candidate must have extensive experience in federal, state or local law enforcement, preferably at a supervisory level.

SALARY: Commensurate with experience

STARTING DATE: 10.1.18

Send Cover Letter and CV to: Associate Vice President – Public Safety
jcarroll@fordham.edu

*Fordham University is committed to excellence through diversity and welcomes candidates of all backgrounds.
Fordham is an Equal Opportunity Employer – Veterans/Disabled and other protected categories*