TITLE OF POSITION/RANK: Executive Director Center on Law and Information Policy (CLIP)

DEPARTMENT: Law School, Lincoln Center

RESPONSIBILITIES:
- Produces periodic reports on CLIP activities.
- Edits and manages a team of students to produce CLIP-ings, a weekly e-newsletter that provides abstracts for significant and interesting news stories and legal developments in the field of information law.
- Researches and writes of publishable quality for CLIP policy projects on information law, under the supervision of CLIP faculty.
- Manages the work of CLIP’s Fellows and the privacy educators’ program
- Manages student research teams working on projects on information law and policy for publication by CLIP
- Serves as CLIP’s budget administrator
- Manages operations for the CLIP Board of Advisors
- Speaks to the press and at conferences and meetings about the policy project.
- Manages the content on the CLIP website

QUALIFICATIONS:
- J.D. Degree, minimum 2 years relevant work experience
- Research and organizational experience.
- Excellent communication, analytical and writing skills.
- Subject matter knowledge of information law (e.g., intellectual property, information technology and privacy).

SALARY: Commensurate with experience.

STARTING DATE: ASAP

Send Cover Letter and CV to: Darin Neely, dneely@fordham.edu

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