ADMINISTRATIVE POSITION ANNOUNCEMENT

TITLE OF POSITION/RANK: Web Designer and Application Developer
DEPARTMENT: School of Law/Information Systems and Planning

RESPONSIBILITIES:
Reports directly to the Director of Web and Application Services; the Web Designer and Application Developer is responsible for the creation, maintenance, and support of all websites and web-based applications, including but not limited to the School’s public and private websites, Intranet, content management system, and departmental business web-based applications. The Web Designer and Application Developer is also responsible for database maintenance and monitoring.

- Work in conjunction with the Web Application Architect and DBA to assess, design, develop, test, and implement custom business web-based applications
- Participates in project meetings to scope out deliverables, assumptions, and to provide developer’s perspective on how to deliver services on time and within budget
- Contribute to the planning, development, and testing of all activities in order to support existing off-the-shelf web applications, as well as custom-built solutions
- Maintain content management system and all related web packages and templates
- Mapping and outlining website structural content and navigation
- Work with clients and application development team to build and refine graphic designs and layouts for websites
- Establish and maintain master page layouts, CSS Style-sheets, and HTML themes
- Provides level III support to the Law Helpdesk to ensure client support issues and inquiries are addressed in a timely manner
- Undertakes other duties as assigned

QUALIFICATIONS:
- Minimum experience of two years in web design, user interface and online application programming
- Development experience with C#, VB, ADO.NET and ASP.NET, and .NET Framework (3.5 and later versions) on Visual Studio (2012 and later versions)
- Experience with custom .NET User & Server Controls and SharePoint Web Parts
- Proficiency in HTML, CSS, and JavaScript as well as familiarity with IIS
- Knowledge of enterprise standards and industry best practices for interface design
- SQL programming experience with SQL Server 2012 and experience writing stored procedures
- Proficiency Microsoft SharePoint 2013/2016
- Proficiency in Photoshop, Illustrator, OmniGraffle, or other visual design and wire-framing tools
- Excellent visual design skills with sensitivity to user-system interaction
- Up-to-date with the latest UI trends, techniques, and technologies including web accessibility compliance
- Demonstrated organizational, analytical and problem-solving skills
- Excellent oral and written communication skills required to communicate with customers and create technical documentation
- Strong interpersonal and teamwork skills
- Ability to learn quickly with good problem-solving skills
- Candidate should posses a Bachelor's degree (may be waived with strong practical experience) in Computer Science, Engineering, Human-Computer Interaction, Interaction Design or related field.
- SharePoint 2013/2016 and .NET (3.5 and later versions) certifications a plus

DESIRED
- Working knowledge of SOA, XML, SOAP, DHTML, DOM, and AJAX
- Working knowledge of Nintex Forms and Workflow
- Working knowledge of Jadu Content Management System
- Working knowledge of Google Analytics
- Working knowledge of Microsoft Power BI

STARTING DATE: ASAP
SALARY: Commensurate with experience.

SEND LETTER & RESUME: Marianna Balquiedra
Director, Web & Applications Services
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No calls, please.

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