ADMINISTRATIVE POSITION ANNOUNCEMENT

TITLE OF POSITION/RANK: Senior Systems Analyst

DEPARTMENT: Fordham IT, Rose Hill

The Senior Systems Analyst works in the context of a collaborative team to deliver academic and research solutions in support of the Academic Mission. Specific activities support research and pedagogy in the Academic Computing Environment, as well as business solutions on behalf of the University Administration leveraging their areas of expertise.

RESPONSIBILITIES:

- Build and maintain applications deployed to cloud infrastructures to support pedagogy and academic research.
  - Support the installation and integration of layered products including but not limited to Databases, Web Services, Applications Services, and Data Transformation tools.
  - Facilitates open communication and collaboration within a multi-functional cross silo team and faculty stakeholders.
  - Familiarity with typical academic software found in a higher education STEM and Digital Humanities disciplines.
- Manage vendors to facilitate the delivery of services, control costs, drive service excellence, mitigate risks, and gain increased value, throughout the life of the relationship.
- Maintain competency in one or more in the following areas for ongoing support of systems: System administration of Microsoft Windows or Linux systems, Network Security, Vendor Management, Cloud Services, Process Automation/DevOps, Project Management (traditional/agile), System lifecycle management, Service Brokering, System Design and Architecture.
- Advises team activity in the identification of many of the following: implementation requirements, functional designs, process designs, prototyping, testing, training, and defining support procedures, service levels, and restoration objectives in the event of a loss of service.
- Assures adherence to proper processes and procedures as defined in latest documentation pertaining to infrastructure, design, configuration, process and procedures. Amends documentation as needed.
- Incorporates best practices into all recommendations for pre-deployment, implementation and day forward processes.

Needs to be available for support (which may be off-hours). This includes acting as on-call resource during extended coverage periods on a rotating basis; Overnight, and weekend support; participating in Incident Response, Disaster Recovery, and Business Continuity testing or execution as needed.

QUALIFICATIONS:

- Should have a BS (or equivalent life experience) and 5 years of system administration experience.
- Good communications and leadership skills are required. Expert level knowledge of server administration including Windows and/or Linux.
- Strong skills in the following ITIL practices are required: system integration, change management, incident management, problem management and service management.
- Experience with virtualization, VMWare, networking, firewalls. Programming or scripting skills are a plus.

SALARY: Commensurate with Experience

STARTING DATE: ASAP

SEND LETTER & RESUME: Diego Gomez
dfgomez@fordham.edu

Fordham University is committed to excellence through diversity and welcomes candidates of all backgrounds. Fordham is an Equal Opportunity Employer – Veterans/Disabled and other protected categories.