



FORDHAM UNIVERSITY

THE JESUIT UNIVERSITY OF NEW YORK

Position: M00200

Date: 10/25/-11/15/18

MAINTENANCE POSITION ANNOUNCEMENT

TITLE OF POSITION/RANK:

Mechanic Third Class (Grounds)

DEPARTMENT:

Campus Operations: Grounds & Transportation, Rose Hill

RESPONSIBILITIES:

- Performs repairs and maintenance including but not limited to oil changes, tire repairs, bulb replacements, batteries, belts, wiper blades, etc.
- Performs duties of a grounds-person as assigned, including garbage and recycle removal, raking, seeding, mowing, snow removal, and others (refer to applicable job description)
- Assists auto mechanic in the performance of mechanical repairs as needed
- Responsible for maintaining grounds equipment such as mowers, weed-whackers, trimmers and other equipment
- Assists in maintaining preventive maintenance program and inventory for the department
- Fills in as a grounds-person when needed
- Operates all types of manual & power equipment used for grounds maintenances
- Maintains shop and equipment in a clean and orderly condition
- Must be able to respond to emergencies
- Performs other related duties assigned by supervisor
- Valid NYS driver's license required

QUALIFICATIONS:

- High school diploma or equivalent is required
- Automotive or mechanical certificate preferred
- Must be able to comprehend and communicate the English language
- Ability to lift to 75 pounds.
- Two years experience with automotive and small engine repairs
- Two years of experience operating grounds equipment and other grounds related work

STARTING DATE:

ASAP

HOURS:

Monday through Friday 6:00am to 2:30pm

SALARY:

\$2,483.20 (Internal candidates with 3 or more years of service)
\$1,986.40 (New employees)

FLSA CATEGORY:

Non-Exempt

SEND LETTER & RESUME:

Rafael Rivera, Associate Director of Grounds & Transportation,
Groundsandtransportation@fordham.edu

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Fordham is an Equal Opportunity Employer – Veterans/Disabled and other protected categories*