ADMINISTRATIVE POSITION ANNOUNCEMENT

TITLE OF POSITION/RANK: Helen Hamlyn Senior Fellow

DEPARTMENT: Institute of International Humanitarian Affairs, Rose Hill

The IIHA is a University-wide center that reports directly to the President of Fordham University. By incorporating the academic rigor and intellectual standards of Fordham University with the experience and expertise of humanitarian aid and development agencies in the field, we endeavor to advance the methods and frameworks by which humanitarian workers learn and practice. Through our research initiatives, undergraduate and graduate degree programs, and professional trainings, we serve as a unique bridge between academia and humanitarian efforts worldwide.

RESPONSIBILITIES:

- Teaching four courses during each academic year (that is, a 2-2 teaching load) in IIHA graduate and undergraduate programs. Specific teaching assignments will be determined in light of the Fellow’s expertise and the Institute’s needs. Class instruction may be scheduled at either the Rose Hill or Lincoln Center campus of Fordham University, which are accessed easily through intercampus transportation.
- The Fellow will also represent the Institute at College Councils
- The Fellow will advise undergraduate majors and graduate students
- The Fellow will develop and implement new courses for the Institute, working with other faculty throughout the University.

In addition to competitive compensation and benefits, the Fellow will have the opportunity to advance her/his research in the field of humanitarian affairs through access to the Institute’s wide circle of alumni and partners.

QUALIFICATIONS:

- Advanced degree - preferably a terminal degree - earned in any discipline with a specialization in a field related to humanitarian affairs.
- Minimum 5 years’ experience in humanitarian aid required.
- Minimum 1 year prior teaching experience required.
- High level of organization required.

STARTING DATE: As Soon As Possible

FLSA CATEGORY: Exempt

SALARY: Commensurate with experience.

SEND COVER LETTER, CV, WRITING SAMPLE, COURSE SYLLABI, EVIDENCE OF TEACHING EFFECTIVENESS, AND 2 LETTERS OF REFERENCE:

Brendan Cahill
IIHA Executive Director
iihagradasst@fordham.edu

Fordham University is committed to excellence through diversity and welcomes candidates of all backgrounds. Fordham is an Equal Opportunity Employer –Veterans/Disabled and other protected categories