MAINTENANCE POSITION ANNOUNCEMENT

TITLE OF POSITION/RANK: Mechanic Third Class

DEPARTMENT: Facilities Operations, Rose Hill

RESPONSIBILITIES:

- Operates physical plant equipment and performs repairs on all building systems.
- Repairs and maintains other mechanical and physical plant systems, including motors, pumps, valves, steam operated equipment, air filters, belts, and other plant related equipment.
- Performs general maintenance duties, including (but not limited to) campus service calls for plumbing, lighting, hardware, and other items typical to large university facilities.
- Assists in cleanliness and upkeep of engineering rooms as assigned.
- Inspects and repairs life safety systems and equipment as assigned.
- Operates and performs other related physical plant duties as assigned.
- Must be on call back for emergencies and watch coverage as needed.
- Must know how to use and operate power tools, gauges, computers, ladders and other tools and equipment typical to this position.
- Must be able to work within conditions that involve high temperature hazards and typical boiler room plant hazards.

QUALIFICATIONS:

- H.S. Diploma or GED required.
- Minimum of 3 years in general maintenance or construction.
- 1 year of direct experience in either HVAC, plumbing, or electrical trades. Ability to follow written instructions (work orders), read assembly schematics with an emphasis on learning equipment repairs.
- Valid Driver’s License required.
- The candidate shall possess, or must obtain prior to completing their probationary period the following FDNY Certificates of Fitness.
  - (F-01) City-wide Fire Guard for Impairment
  - (F-60) Fire Guard for Torch Operations
  - (G-60) Torch Use of Flammable Gases for Hot Work Operations
- Other certificates of fitness may be required to meet the duties of the position.
- Certificates must be maintained throughout the course of employment.

Note: Failure to obtain the required Certificates of Fitness will result in the termination of the employee’s employment.

SALARY: $2483.20 Bi-weekly (Internal Applicants with 3 or more years of service)
$1986.40 Bi-weekly (New Employees)

HOURS: Monday-Friday (6:00 am-2:30 pm)

FLSA CATEGORY: Non-Exempt

START DATE: ASAP

SEND LETTER, RESUME, AND APPLICATIONS TO: Fred Signore, Director of Facilities Operations, Rose Hill
fsignore@fordham.edu

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