MAINTENANCE POSITION ANNOUNCEMENT

TITLE OF POSITION/RANK: Mechanic Third Class

DEPARTMENT: Facilities Operations, Rose Hill

RESPONSIBILITIES:
• Operates physical plant equipment and performs repairs on all building systems.
• Repairs and maintains other mechanical and physical plant systems, including motors, pumps, valves, steam operated equipment, air filters, belts, and other plant related equipment.
• Performs general maintenance duties, including (but not limited to) campus service calls for plumbing, lighting, hardware, and other items typical to large university facilities.
• Assists in cleanliness and upkeep of engineering rooms as assigned.
• Inspects and repairs life safety systems and equipment as assigned.
• Operates and performs other related physical plant duties as assigned
• Must be on call back for emergencies and watch coverage as needed.
• Must know how to use and operate power tools, gauges, computers, ladders and other tools and equipment typical to this position.
• Must be able to work within conditions that involve high temperature hazards and typical boiler room plant hazards.

QUALIFICATIONS:
• H.S. Diploma or GED required.
• Minimum of 3 years in general maintenance or construction
• 1 year of direct experience in either HVAC, plumbing, or electrical trades. Ability to follow written instructions (work orders), read assembly schematics with an emphasis on learning equipment repairs.
• Valid Driver’s License required.
• The candidate shall possess, or must obtain prior to completing their probationary period the following FDNY Certificates of Fitness.
  o (F-01) City-wide Fire Guard for Impairment
  o (F-60) Fire Guard for Torch Operations
  o (G-60) Torch Use of Flammable Gases for Hot Work Operations
• Other certificates of fitness may be required to meet the duties of the position.
• Certificates must be maintained throughout the course of employment.

Note: Failure to obtain the required Certificates of Fitness will result in the termination of the employee’s employment.

SALARY:
• $2483.20 Bi-weekly (Internal Applicants with 3 or more years of service)
• $1986.40 Bi-weekly (New Employees)

HOURS:
• Monday-Friday (6:00 am-2:30 pm)

FLSA CATEGORY:
• Non-Exempt

START DATE:
• ASAP

SEND LETTER, RESUME, AND APPLICATIONS TO:
• Fred Signore, Director of Facilities Operations, Rose Hill
  fsignore@fordham.edu

Fordham University is committed to excellence through diversity and welcomes candidates of all backgrounds. Fordham is an Equal Opportunity Employer – Veterans/Disabled and other protected categories.