Title of Position/Rank: University Investigator/Duty Supervisor

Department: Public Safety, Rose Hill

Responsibilities:
- Reviews all Incident Reports and preliminary investigations by your Duty Supervisors and begin investigations into matters requiring additional follow up work.
- Makes recommendations based on your investigative findings relative to patterns, trends or any individual who pose possible future threats to anyone within the University Community.
- At the direction of the Associate Vice President initiate trauma-sensitive and internal investigations and bring them to successful completion.
- Investigates Title IX reports and forwards completed investigations to the University Title IX Coordinator or Designated Deputy Title IX Administrators, Deans of Students.
- Possesses knowledge of Federal, State and Local laws, including case law specific to Title IX matters.
- Completed investigations to include your interviews with complainants, witnesses, any relevant subjects/individuals, respondents and a detailed report of evidence, including all available technology resources reviewed.
- Responds to all relevant locations, including hospital emergency rooms, to gather relevant information to complete the investigation.
- Works closely with Public Safety colleagues, and all University colleagues.
- Works closely with local/state law enforcement investigators ensuring professional cooperation to obtain fact-based results.

Qualifications:
- Bachelor’s Degree required. Law Degree preferred. However, demonstrated accomplishments in prior investigative work will be considered.
- Minimum 10 years’ experience in Federal, state or local law enforcement, preferably at a supervisory level doing investigative work.

Salary: Commensurate with experience

FLSA Category: Exempt

Start Date: October 2019

Send Letter and Resume To:
Mr. John Carroll
Associate Vice President, Public Safety
Fordham University
441 E. Fordham Road
Bronx, NY 10458

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