ADMINISTRATIVE POSITION ANNOUNCEMENT

TITLE OF POSITION/RANK: Assistant Football Coach

DEPARTMENT: Athletics, Rose Hill

RESPONSIBILITIES:
- Assist in the coaching, teaching, organization, and planning of all practices and games.
- Act as a positional coach for a predetermined position(s).
- Assist Head Coach in the player instruction and skill development of student-athletes.
- Evaluate, identify and recruit quality student-athletes within a selected region of the country within the University, Patriot League and NCAA policies.
- Act as an administrative liaison to a selected department on campus.
- Compliance with all NCAA, Patriot League and University rules and regulations.
- Attend fund raising events upon request to support the program.
- Responsible for administrative functions as assigned.
- Perform other duties as assigned.

QUALIFICATIONS:
- Bachelor’s Degree or commensurate experience is required.
- Minimum 1 to 3 years’ experience as a coach or on the staff of an NCAA program, preferably at the FCS or FBS level.
- Understanding and knowledge of NCAA rules and regulations
- Must be extremely well organized and highly motivated with strong interpersonal and communication skills.
- Valid Driver’s license.

SALARY: Commensurate with experience

FLSA CATEGORY: Exempt

START DATE: ASAP

SEND LETTER AND RESUME TO:
Samantha Diamond
Director of Football Operations
sdiamond7@fordham.edu

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