ADMINISTRATIVE POSITION ANNOUNCEMENT

TITLE OF POSITION/RANK: Assistant Dean for Public Interest and Social Justice Initiatives

DEPARTMENT: Fordham Law School, Lincoln Center

POSITION SUMMARY:
The Assistant Dean for Public Interest and Social Justice Initiatives advances public interest, pro bono engagement, and social justice initiatives at Fordham Law School (FLS). A key member of the FLS senior management team, the Assistant Dean provides overall vision and strategy for public interest and social justice programming at the law school across a diverse set of students, alumni, staff, and faculty stakeholders to actualize FLS’s motto “in the service of others.” The Assistant Dean leads FLS’s Public Interest Resource Center (PIRC), a critical hub of student-centered public interest activities, and oversees the Stein Scholars Program in Public Interest Law, one of the oldest public interest scholars program in the country. The Assistant Dean is a principal FLS representative to relevant professional associations and other organizations, engages external public interest networks, and provides insight into developing public interest and public sector trends. To fulfill this role, the Assistant Dean will work collaboratively with the PIRC team and other colleagues and have major responsibilities in programming, student and alumni counseling, communications and administration.

RESPONSIBILITIES:
- Develops and implements a strategic vision to inspire and prepare FLS students and graduates for careers in the broad array of public interest law.
- Promotes law student participation in pro bono and community service work through PIRC’s 27 student-directed projects, FLS’s 17 centers and institutes, faculty pro bono projects and initiatives, and other collaborations inside and outside of FLS, and coordinates public interest programming.
- Directs and builds on FLS’s extensive and vibrant public interest alumni network, including to support student and alumni public interest placements.
- Coordinates with FLS’s Career Planning Center to counsel students and alumni, advising on related coursework, internships and externships, post-graduate fellowships and jobs.
- Implements FLS’s programs for funding student summer and post graduate fellowships and collaborates with the Office of Institutional Advancement to expand funding opportunities.
- Collaborates with FLS’s Communications and Media Relations Department, to publicize and promote student and alumni public interest work.
- Represents FLS on public interest and public service related efforts with local, state, and national professional organizations.
- Supervises 3 full-time employees and student workers.
- Develops and maintains the systems for all aspects of the operations of PIRC and the Stein Scholars Program.
- Manages and oversees budgets.

QUALIFICATIONS:
- Demonstrated commitment to working with law students, particularly in connection to public service, access to justice, and social justice initiatives.
- Deep knowledge of and connections to the public interest legal community, preferably nationally as well as in the NYC metro area.
- Record of accomplishment in student public service/pro bono program development or closely related role.
- Evidence of thoughtful, collaborative, creative, and strategic leadership.
- Excellent interpersonal and organizational skills.
- Strong program design, development, strategic planning, and management skills.
- Advanced degree required with Juris Doctor preferred.
- At least seven years of relevant experience, such as working in a law school and/or with a non-profit or government organization, required. Candidates with ten and more years of relevant experience are strongly preferred.

SALARY: Commensurate with experience

FLSA CATEGORY: Exempt

START DATE: Summer 2020

SEND COVER LETTER, RESUME AND OPTIONAL DIVERSITY STATEMENT IN SINGLE PDF FILE TO: Lawpideanresumes@fordham.edu

Subject Line: LAST NAME, FIRST NAME – Assistant Dean Search
To the attention of Gemma Solimene, Chair, Search Committee

NO CALLS OR OTHER EMAIL INQUIRIES PLEASE

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