MAINTENANCE POSITION ANNOUNCEMENT

TITLE OF POSITION: Carpenter 1st Class*
*Temporary/Non-Benefited

DEPARTMENT: Facilities Operations
Rose Hill

POSITION SUMMARY:
Performs independent work related to maintenance and repair of campus interior/exterior structures and furnishings.

RESPONSIBILITIES:
- Repairs and maintains flooring, roofs, doors, stairs, windows, signs, and other wooden/metal building/campus structures and components.
- Makes major masonry repairs, including brick, tiles (ceramic, vinyl, other), concrete, asphalt, etc.
- Services and installs bathroom walls, showers, enclosures, and other bathroom interior components.
- Responds to service calls; troubleshoots problems and service issues. Assists other carpenters and other trades on difficult tasks.
- Assists in maintaining inventory and upkeep of Carpenters’ Shop.
- Performs other duties as assigned by the Associate Director and/or other appropriate administrator.
- Is on-call for emergency and event-related duties.

QUALIFICATIONS:
- High School Diploma or GED required.
- Safety certifications on table saw and other shop equipment as required, Trade School preferred.
- Must know how to use and operate power tools and shop equipment typical to this position.
- Valid Driver’s License.

SALARY: $3,280 Bi-weekly
(Internal Applicants with 3 or more years of service)
$2,624 Bi-weekly
(New Employees)

HOURS: Monday to Friday
7:00 am to 3:30 pm

FLSA CATEGORY: Non-Exempt

START DATE: July 1, 2022

Fordham University is committed to excellence through diversity and welcomes candidates of all backgrounds.
Fordham is an Equal Opportunity Employer – Veterans/Disabled and other protected categories.