PART-TIME POSITION ANNOUNCEMENT

TITLE OF POSITION/RANK:
Assistant Costume Shop Supervisor
(Part-Time/Non-Benefited;
19 hours per week)

DEPARTMENT:
Theatre and Visual Arts
Lincoln Center Campus

RESPONSIBILITIES:
• Responsible for build of costumes for MainStage Productions
• Supervises and instructs Student workers

QUALIFICATIONS:
• High School Diploma or equivalent.
• Experience working in a professional and/or educational Costume Shop.
• Some teaching and/or mentoring experience
• Wardrobe skills and experience
• Draping, patterning, cutting, construction and alteration skills
• Costume craft skills
• Experience with Hair, Wigs, Makeup
• Ability to work independently
• Ability to supervise, work with, and teach students
• Ability to maintain artistic intent within financial and time constraints.
• Thorough understanding of the costume design and construction processes and all of the related aspects of the overall theatre production process.
• Strong communication, organizational, budgeting and leadership skills.
• Knowledge of textiles and costume history.
• Commitment to an inclusive, diverse, and equitable workplace environment; sensitivity to and an understanding of the diverse academic, socioeconomic, cultural, disability, and backgrounds of faculty, staff and students.

WORKING CONDITIONS AND PHYSICAL NECESSITIES:
• Ability to work long hours and work with a flexible schedule, including nights and weekends.
• May have to work at heights, around moving machinery, and with exposure to noise, vibration, and dust.
• Ability to work safely in an environment containing potentially hazardous electrical equipment, fumes, and/or materials.
• Must be able to perform physical activities such as, but not limited to, lifting, bending, standing, climbing, and/or walking.

SALARY:
Hourly Rate
Commensurate with experience.

FLSA CATEGORY:
Non-exempt

START DATE:
ASAP

SEND LETTER AND RESUME TO:
madrales@fordham.edu

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Fordham is an Equal Opportunity Employer –Veterans/Disabled and other protected categories