



Exiting Employee Feedback Form

We would appreciate you taking about 8-10 minutes to answer the following questions as honestly as possible. Your individual responses are treated as confidential and will not become part of your personnel file.

We believe that the information is of vital importance and will assist in analyzing our employee retention and turnover. Thank you for your cooperation!

We wish you all the best in your new endeavors.

Date:

Name	Date of Hire
Department	Date of Separation
Title	Direct Supervisor

A) Which of the following reasons contributed to the decision to leave your current position(check all that apply)?

Personal (relocating, childcare issues, family circumstances, returning to school etc.)	Workload
Compensation	Work Conditions
Lack of Recognition	Incompatibility with Department Culture
Company Culture	Career Advancement Opportunity
Incompatibility with Supervisor	Commute
Conflict with Colleagues	Other

Please explain your reason(s) for leaving in more detail:

B) Before making your decision to leave, did you investigate other options that would enable you to stay? Yes No

If yes, please describe:



C) Please indicate how strongly you agree/disagree with the following statements:

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
I would recommend Fordham as a good place to work					
There are good communications channels to keep the employees informed about policies/procedures					
If I had questions or concerns, I felt comfortable speaking with my supervisor.					
If I had questions or concerns, I felt comfortable speaking with Human Resources					
My supervisor considered me a valuable member of the department					
My supervisor demonstrated fair and equal treatment					
My supervisor developed cooperation and teamwork					

D) Please rate your satisfaction with the following

	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied
Base Salary					
Medical Plan					
Dental Plan					
Vision Plan					
Retirement Plan					
Tuition Remission Program					
Paid Time Off (vacation, sick, personal days)					



FORDHAM UNIVERSITY

THE JESUIT UNIVERSITY OF NEW YORK

E) What did you value the most about working at Fordham?

F) What would you recommend to help us create a better workplace?

G) We appreciate any other comments / suggestions that you may have: