OIS Lincoln Center Office Has Moved!

OIS at Lincoln Center was closed from Thursday, July 23rd through Sunday, August 2nd. We are sorry that this move disrupted the services we provide to you. Our new location is at 45 Columbus Avenue, 3rd floor.

This new location has forced us to change our office hours. Please note the important difference between office hours and when OIS professional staff is available. OIS “office hours” at Lincoln Center are Monday thru Friday, 10:00am-4:00pm. This means that you could pick up an item or submit a form. This does NOT mean that we provide “walk in” advising during those office hours. OIS guarantees professional service and advising through our appointment and email systems.

Also, the new OIS location has no real “common space” that we can control. We do have two private offices. If the door is closed, please do not knock. The official is either advising another student, working on another important matter or simply is not there. If no one from OIS is available, please either leave a note or email us at ois@fordham.edu.

Again, OIS apologizes for the past and future inconveniences caused by this move.

Travel Outside the US

If you left the US during summer vacation, make sure you have your passport, a valid F-1 visa, and a valid I-20 when you re-enter. If you have been approved for OPT and have received the EAD card, make sure to bring that EAD card as well when you re-enter the US. It may also be helpful to bring proof of your employment if you have a job (such as an offer letter and emails between you and your supervisor). If you do not have a job, it may be helpful to bring proof of your search.

Did you leave the country and forget to have your I-20 endorsed for travel? (This is the travel signature on page 3). Don’t worry! If you have trouble at the border, you can ask for a Form I-515A. This will allow you to enter the U.S. in F-1 status. You will need to make an appointment immediately upon entering. The I-515A gives you a temporary F-1 status, and in this appointment, we will help you regain your Duration of Status.
Health Insurance Info

This year’s insurance plan is managed by AIG and the clinical providers are Mag- nacare and PHCS/Multiplan, the prescription provider is Catamaran.

Students should have already received a letter in the mail explaining the enrollment/ waiver process; they will also be reminded via Fordham’s email on a weekly basis until the deadline September 10th.

The enrollment form or waiver form is located at www.cirstudenthealth.com/Fordham, click on health insurance enroll/ waive.

This year’s insurance rate is $2529, the tuition bill will reflect a fee of $919 for the fall semester and $1610 for the spring/ summer and for GBA students the fee will reflect $843 trimester.

Questions regarding insurance should be directed to the Insurance Compliance Administrator:

Maritza Rivera – Garcia
Office # Rose Hill: 718-817-4164
O’Hare Hall Lower level
Office hours: Mon, Tues, Thurs 9-5pm please call to schedule an appointment, walk-ins are welcome for the next available appointment.

Lincoln Center office #: 212-636-7160
McMahon Hall Room 203
Office Hours: Wednesday’s 9-5pm lunch from 1-2pm Friday’s 10-5pm lunch from 1-2pm please call to schedule an appointment, walk-ins are welcome for the next available appointment.

Email: Emarivera@fordham.edu

Update Your US Local Address!

If you have moved out of your previous US address (and students who have moved out of university housing), you MUST update your address on your my.fordham account! We know when you have moved and the OIS would rather not have to bother you for this information, which is required by Federal Law.

Non-University Local: Current US local address
Permanent: Current home address in another country (not the US!)
Mailing: Wherever you want mail to be sent to
Billing: Wherever you want bills sent to

If you are not able to updated your address using my.fordham, please just send an email to ois@fordham.edu telling us your new address.

Remember: the way you write your US address is important! You should write your US address following this model:

Street # Street Name Apartment #
City, State, Zip code

For example:
97 W 50th Street Apt 12C
New York, NY 10023

Impact Initiative

Fordham University has an official relationship with the UN Department of Public Information. (UNDPI)

Would you like to attend an NGO briefing at the UN? Meet high level UN officials and members of the NGO community?

Join our Facebook page under "Fordham University Impact Initiative" and get the latest updates about UN events and opportunities.

Enroll Full-Time!

All students must enroll full time in classes. This means at least 12 credits/term for undergraduates, and at least 9 credits for graduates.

Only students in their last term may enroll less than full time.

If you are NOT in your last term, but you will be enrolled less than full time, you must fill out our Deviation from Full Course of Study form, found under the Current Students section of our website (www.fordham.edu/ois).

What’s Going on in NYC?

Want to know what’s happening in NYC? One great way to find out what’s going on, and to find out how to get involved in city life, is TimeOut. Every Wednesday, volunteers give out FREE copies of TimeOut magazines at major subway stations, such as the Columbus Circle station.