ADMINISTRATIVE POSITION ANNOUNCEMENT

TITLE OF POSITION/RANK: Enterprise Systems Analyst

DEPARTMENT/PROGRAM: Fordham IT, Rose Hill

RESPONSIBILITIES:

- Maintains competency in one or more in the following areas of focus: System Engineer for Microsoft Windows or Linux systems, Virtualization, Virtual Desktop Infrastructure (Citrix), Network Security, Vendor Management, Cloud Services, Automation, scripting, Project Management (traditional/agile), System lifecycle management, Service Brokering, System Design and Architecture.
- Advises team activity in the identification of many of the following: business requirements, functional designs, process designs, prototyping, testing, training, and defining support procedures, service levels, and restoration objectives in the event of a loss of service.
- Support the integration of layered products including but not limited to Databases, Web Services, Applications Services, and Data Transformation tools.
- Assures adherence to proper processes and procedures as defined in latest documentation pertaining to infrastructure, design, configuration, process and procedures. Amends documentation as needed.
- Facilitates open communication and collaboration with the team and all client stakeholders.
- Operates in an advisory role within areas of competency.
- Incorporates best practices into all recommendations for pre-deployment, implementation and day forward processes.
- Needs to be available for support (which may be off-hours). This includes acting as on-call resource during extended coverage periods on a rotating basis; Overnight, and weekend support; participating in Incident Response, Disaster Recovery, and Business Continuity testing or execution as needed

QUALIFICATIONS:

- Should have a BS (or equivalent life experience) and 5 years of system administration experience.
- Good communications and leadership skills are required.
- Expert level knowledge of server administration including Windows and/or Linux.
- Strong skills in the following ITIL practices are required: change management, incident management, problem management and service management.
- Experience with virtualization, VMWare, networking, firewalls. Programming or scripting skills are a plus

SALARY: Commensurate with experience

STARTING DATE: ASAP

SEND LETTER & RESUME: David Whitney
                      whitney@fordham.edu

Fordham University is committed to excellence through diversity and welcomes candidates of all backgrounds.
Fordham is an Equal Opportunity Employer.