DEVELOP A PLAN
*Include the following:*

**Setting the Stage for Co-Teaching**
*Teacher buy-in and define Collective Purpose*

- What is co-teaching? *(Why the paradigm shift)*
- What are the benefits?
- What are the anticipated challenges?

**STRATEGIC SUPERVISION AND EVALUATION**

- What does the administrative staff understand about co-teaching principles and strategies?
- In observing a co-teaching lesson what do we
  - Look for
  - Listen for, and
  - Ask for
  that will demonstrate co-planning, co-instructing and co-assessing?
- How will administrators conduct observations?
**Preparation and Implementation**

- Configure schedule to support co-teaching partners?
- Create successful co-teaching partnerships?
  *finding a partner voluntary; assigning*
- What is the co-teaching process?
- How will co-teaching be implemented?
  *(pilot first and phase in)*
- Who in your staff will support this initiative?
- What training will be provided?
- What supports will be made available?
- What resources are available to support co-teaching? (Budget, instructional materials, physical space etc.)

**Building Capacity and Growing Co-teaching Practices**

- How can you successfully grow and make co-teaching practices an integral process that becomes part of the culture of your school?
- How will you support struggling co-teaching partnerships?
- How will you celebrate successful co-teaching partnerships?
- What structure/s will you create for model teams to share?
- How will you collect data on how co-teaching practices impact student success?
- How will you solicit feedback from all stakeholders regarding what benefits they observe?

**NOTE:** It is advisable that this plan be developed collaboratively.
IMPLEMENTATION:

**Lead Conversations on:**

- What co-teaching is?
  - Why the shift?
  - The value of co-teaching and how it benefits students;
  - Challenges

- The role of:
  - Content area teachers
  - Classroom teachers
  - Educational assistants, and
  - ENL teachers

- How staff will be supported;
  - Professional Development
  - Coaching
  - Conferences
  - etc.

- Developing respectful, trusting relationships, getting to know one another’s areas of strength and expertise—set norms

**Provide professional development on:**

- The importance of developing a common language –
  - Clearly define co-teaching

- Developing a structure or process for the co-teaching relationship
  - how key curriculum information will be shared, and reflected on

- Steps teachers can take if the co-teaching arrangement is not working

- The co-instructional approaches

- Expectations regarding beginning of the year conversations amongst co-teaching partners
  - setting goals
  - getting to know students
  - classroom management and
  - establishing grading policies

- How co-teachers provide feedback to each other
Create systems and structures that will support co-teaching partners as follows:

- Create a schedule for teachers to meet weekly to collaboratively plan
- Provide resources that all teachers will need to plan effectively:
  - standards
  - BCCI curriculum maps
  - pacing calendars
  - program guides
  - standardized data results
  - lesson planning templates
- Provide options for ongoing communications between teachers gathering of information about lesson form technology platforms they can use etc.
- Protocols for focused meetings, providing feedback
- Selecting a co-teaching partner – criteria for selection

References: