

### **Office of Research**

The Office of Research supports Fordham University's mission through coordination and facilitation of the University's research and development (R&D) initiatives, sponsored programs and research compliance. The Office of Research aims to: (1) provide support for meritorious research; (2) strengthen the research environment by encouraging and supporting federal grant applications; and (3) expose undergraduate and graduate students to strong research training. Towards this end, the Chief Research Officer, Dr. Z. George Hong, has initiated partnerships with other New York research institutions including New York University and Columbia University with the aim of fostering stronger collaborations.

The Office of Research oversees and coordinates several research units and programs including the Office of Sponsored Programs (OSP) and the Institutional Review Board (IRB).

### Office of Sponsored Programs (OSP)

The OSP supports University personnel in locating and securing funding for projects that will generate knowledge, enrich the educational experience of students, and enhance the reputations of the University, schools, departments and personnel involved in those projects. The OSP staff supports investigators throughout the grant preparation, submission, and administration processes, and assures compliance with university, sponsor and government policies and procedures. Specifically, the OSP:

- Reviews and provides institutional endorsement for sponsored project proposals.
- Ensures that Fordham University is fully compliant with sponsor terms and conditions, and University policies.
- Reviews, approves and facilitates post-award actions that require sponsor approval such as a change in the principal investigator, revisions to budgeting, submissions of progress reports, no-cost extensions and other notifications.
- Reviews, interprets and disseminates policies from Federal sponsoring agencies and other external sponsors.
- Negotiates and accepts sponsored awards in the form of grants, contracts and cooperative agreements and issues sub-awards on behalf of the Fordham University.
- Works with the Office of Finance to establish accounts for sponsored projects in the financial system.
- Provides personal assistance with proposals including budget development and sponsor compliance review.
- Provides state-of-the-art access to funding information via internet including deadlines, guidelines, policy updates and links to the National Institutes of Health, National Science Foundation, Department of Defense and other federal and non-federal sponsors.
- Conducts workshops to enhance grant writing skills.

### Institutional Review Board (IRB)

The IRB at Fordham University works cooperatively with researchers in the Fordham community to assure that standards are met for the conduct of research with human subjects. Guided by the principles outlined in The Belmont Report of the National Commission for the Protection of Human Subjects of Biomedical and Behavioral Research (1979), Fordham's IRB promotes and protects the welfare and rights of all human research participants. The IRB works with investigators to modify projects so that adequate protection is ensured for its subjects' welfare and right of self-determination.