



FORDHAM UNIVERSITY

THE JESUIT UNIVERSITY OF NEW YORK

School of Professional & Continuing Studies or Gabelli School of Business Evening Students Financial Aid Checklist

Important Information

Applying for financial aid is an annual process. Please take the following steps by the specified date if you are currently receiving or wish to apply for financial aid or scholarships from Fordham.

By June 1 or Two Weeks from Admission

- Submit the [Free Application for Federal Student Aid \(FAFSA\)](#) online. (School Code 002722)
 - Use the [IRS Data Retrieval Tool \(DRT\)](#) to transfer 2016 federal tax information into your 2018-2019 FAFSA. If you are not eligible to use the DRT, use your 2016 IRS Tax Transcript to enter the income information manually. You can request your 2016 IRS Tax Transcript [online](#) or by phone at 1-800-908-9946.
 - Sign your FAFSA using your [FSA ID](#).
 - Review your Student Aid Report (SAR) for accuracy, make corrections if necessary, make sure Fordham University is listed and review the messages for any items you may need to take action on.

- Submit the Enrollment Form included in the [Financial Aid Guide](#)
 - Students who wish to receive a financial aid package must submit the Enrollment Form providing their registration plans.

- Submit the 2018-19 [TAP](#), [Part Time TAP](#) or [APTS](#) Application (School Code 0245)
 - New York State residents who attend Fordham University may be eligible for state assistance. See the [Financial Aid Guide](#) for further details.

By June 15 and Continuously Thereafter

- Log onto [Financial Aid Online](#) to:
 - Confirm that the Office of Student Financial Services has received your FAFSA and other requested documents.
 - Review letters and emails from Student Financial Services requesting additional information.
 - Submit all requested information within 1 week of notification via my.fordham.edu/fasubmitdocs.

441 EAST FORDHAM ROAD BRONX, NY 10458 • 113 WEST 60TH STREET NEW YORK, NY 10023
PHONE: (718) 817-3800 • FAX: (718) 817-3921