POSITION ANNOUNCEMENT

TITLE OF POSITION: Expanded Learning Director (25 hours per week) – (grant funded)

DEPARTMENT: Community Schools Program, Graduate School of Education, (on-site Bronx partner school 112X)

RESPONSIBILITIES:
- The Expanded Learning Director reports to the Fordham GSE Community Schools Program Coordinator at the participating Renewal School site.
- Responsible for managing the activity specialists for all activities in the service area of expanded learning and enrichment.
- The Expanded Learning Director will be the on-site supervisor at the school and arrange programming to align with school day instruction and the added instructional hour after-school.
- Assist the Community School Coordinator in work related to organizing the school community, engaging parents, and securing additional resources.

QUALIFICATIONS:
- A minimum of a Masters degree is required.
- One plus years experience working directly with parents, in staff development and in community relations.
- Exceptional written and verbal skills.
- Extremely organized and attentive to detail.
- Outstanding communication, listening, and interpersonal skills.
- Professional/pleasant demeanor.

All program staff must meet DOE requirements such as clearance and fingerprinting prior to working in schools with students.

SALARY: Commensurate with experience

STARTING DATE: ASAP

SEND LETTER & RESUME: Position is funded under a contract with the New York City Department of Youth and Community Development & the New York City Department of Education. Send letter of interest and resume to:
Anita Batisti, Ph.D.
Associate Dean for Educational Partnerships
Graduate School of Education Fordham University
113 W 60th St., Room 1108
New York, NY 10023
Phone: 212-636-7009
Email: abatisti@fordham.edu

Fordham University is committed to excellence through diversity and welcomes candidates of all backgrounds. Fordham is an Equal Opportunity Employer.