

THIS FORM IS TO BE USED BY TENURE TRACK FACULTY MEMBERS APPLYING FOR

REAPPOINTMENT, TENURE OR PROMOTION

WHO SERVE ON INTERDISCIPLINARY PROGRAM COMMITTEES

**SELECTING A TENURED FACULTY MEMBER TO REPRESENT AN INTERDISCIPLINARY PROGRAM COMMITTEE
AT PERSONNEL COMMITTEE MEETINGS**

Note: Faculty active in Interdisciplinary programs who are applying for **reappointment, tenure or promotion** have the option (but are not required) to request that **one** program provide a fully participating representative at the personnel committee meeting.

CANDIDATE'S NAME	DEPARTMENT

APPLICATION FOR: Contract Renewal Tenure Promotion

CANDIDATE

If you wish your personnel committee to include a representative from a program committee that you are part of please so indicate below and send copies of this form to the chair of your department and the director of the program chosen, and the office of the Dean of Arts and Sciences faculty.

Program Committee:		Date:	
Candidate's Signature:		Date:	

CHAIR

After receiving this form from the candidate, please provide the information below and forward a copy to the Office of the Dean of the Arts and Sciences faculty.

If scheduled, please indicate dates, times and locations of personnel committee meetings:

Date	Time	Location

Note: For Promotion Committee Only

List below at least two nominees from a cognate field for the second outside personnel committee member

First Nominee:	
Second Nominee:	

Chair's Signature

Date

PROGRAM DIRECTOR

The above named candidate has requested that your program committee send a tenured faculty member to the candidate's personnel committee meeting. Please list below the names of at least two nominees and return copies of this form to the department chair and the Office of the Dean of Arts and Sciences Faculty. **Please note: The committee should also send a report and letter of recommendation to the department personnel committee and to the Dean of the Arts and Sciences Faculty.**

First Nominee:	
Second Nominee:	

Program Director's Signature

Date

DEAN'S ACTION

The following is (are) the appointed outside personnel committee member(s):

First:	
(2 nd for PROMOTIONS):	