

Decision	Statutes	Material Provided by Faculty Member to Chair	Sent by Chair to Dean	Dean's Recommendation Due in the AVP Offices	Notice Mailed to Faculty
Faculty Fellowships	4-05.08	Sept. 15	Oct. 1	Oct. 15	Dec. 15
Contract Renewal (2nd year of initial 2 year contract)	4-05.03	Oct. 1	Nov. 1	Nov. 15	Dec. 15
*Promotion	4-05.05	May 15 Oct. 15	Dec. 1	Dec. 15	Feb. 15
One Year Contract Renewal (with less than one year to termination)	4-05.03	Dec. 1	Jan. 1	Jan. 15	Feb. 15
Tenure	4-05.04	Jan. 15	Mar. 1	Mar. 15	May 15
2nd Year of Initial 3 Year Contract and All Other Contract Renewals with More Than 1 Year to Termination	4-05.03	Feb. 15	Apr. 1	Apr. 15	May 15
*Faculty planning to apply for promotion meet with their Chair by May 15th, Application is due Oct. 15					
Note: Each Department evaluates Lecturers, Clinical, Visiting, and other non-tenurable instructional staff on a timely scheduled and in light of future staff					
Faculty Research Grants	"Sponsored Research and Training" from the Office of Research	Office of Research Jan. 15	Chair Feb. 1	Dean Feb. 1	AVP Office Feb. 1
Activity Report					
Merit Request/Salary Notice	Merit Norms to Provost, Dean(s), and Senate Nov. 1	Chair Feb. 1	Dean Mar. 31	List from AVP Office to Chairs/Dean May 21	Salary Notice June 15
Emeritus Recommendations			Dean Apr. 15	AVP Office Apr. 15	
Appointment Recommendations (Chairs/Directors)			Dean Apr. 1	AVP Office Apr. 15	June 15