

Checklist For Appointment of a Visiting Scholar:

BY DEPARTMENT TO DEAN OF A&S FACULTY:

- Acknowledgement that the Policy on Visiting Scholars has been read
- e-mail from Department Chair to Dean of Faculty requesting appointment of the visiting scholar and including the following information:
 - the supervising Fordham faculty member
 - contact information
 - dates of the appointment
 - description of the benefits of the appointment to the department
 - current c.v.

BY DEAN OF A&S FACULTY TO PROVOST:

- Dean's Recommendation for appointment
- department material