

FORDHAM UNIVERSITY
HISTORY DEPARTMENT
GRADUATE HANDBOOK

2015-2016

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INTRODUCTION

Fordham offers the M.A. and Ph.D. degrees in history with concentrations in two areas:

- 1) Medieval History; and
- 2) Modern History (European, U.S., or Global History since 1500).

All graduate students at Fordham's History Department, regardless of their status—M.A. or Ph.D., full-time or part-time, fresh out of college or returning after a hiatus—have the opportunity to work with an outstanding faculty committed to excellence in both research and teaching. Beyond the classroom, students can expect personal attention from their professors and help in their professional development. The primary function of the graduate program is to develop skills in critical analysis and historical research, but the department also attends to other aspects of professional training. Because of their wide experience in teaching, research, public engagement, digital humanities and such activities as oral history and archival description, Fordham professors can assist students in developing their skills—whether they aspire to teach at the university or high school level or in a wide variety of other careers.

Our department looks to foster a community of historians, of which our graduate students are a central part. We actively seek to support our graduate students however possible. Funding to support research, professional development activities like participation at conferences, and graduate study is made available to students through a variety of avenues. This includes dedicated funding at the doctoral level from the [Graduate School of Arts and Sciences \(GSAS\)](#) but also extends to funds for travel to conferences and archives made available on a competitive basis by GSAS and the [Graduate Student Association \(GSA\)](#). We encourage and will help guide students who wish to secure outside fellowships and grants to fund their research and the final stages of writing a doctoral dissertation. Excellence is also encouraged with the awarding of annual prizes, such as the Loomie Prize for the best research paper. Peer support is also crucial. Student groups meet, under the auspices of the History Graduate Students Association (HGSA), to present work in progress and discuss professional development. More informally, In order to prepare for language exams, students often organize themselves into readings groups to develop their skills.

This handbook is intended to help students navigate their careers in the History Department at Fordham. It should be consulted alongside the Graduate School of Arts and Sciences Academic Policies and Procedures Guidebook (The latest version of this publication [is archived here](#).) Note that in case of any contradictions between this handbook and the GSAS Guidebook, the GSAS Guidebook takes precedence.

GRADUATE COMMITTEE

The Graduate Committee consists of faculty members representing the two concentrations (medieval and modern history), a student representative, the department chair, and the director of graduate studies (DGS). The committee makes recommendations on admissions, financial aid and grant applications, and department policy. The student representative, who in recent years has been the president of the Fordham History Graduate Students Association (HGSA) is not involved in matters relating to financial aid or individual students.

ADVISEMENT AND REGISTRATION

The Director of Graduate Studies (DGS) is the official advisor to all graduate students and students are urged to consult with the DGS before registering. The DGS can help especially with making sure that students are on track to fulfill their program requirements. Prior to registering each semester, students must check with the DGS (or their Ph.D. mentor) about the courses they intend to take. Students may also consult with other faculty members, especially with those who share a student's main area of interest as they may be of help in guiding the student's intellectual progress in that area.

The main portal through which all students check their registration status, search for classes, add or drop classes, pay tuition, and access DegreeWorks (the interface that lists all the courses you have taken) is My.Fordham.edu. You will need your main Fordham username (name@fordham.edu) and password to log on to My.Fordham.edu. Students must come and see the DGS personally to approve their forthcoming schedule; the DGS must remove the "adviser hold" from a student's account before they can add or drop courses. Other holds, such as those incurred for financial delinquency, must be resolved with the appropriate department (e.g., the bursar in the case of a financial hold). In those cases such holds are removed by the Assistant Dean for Academic Programs, Joanne Schwind. (jschwind@fordham.edu)

FORDHAM HISTORY GRADUATE STUDENT ASSOCIATION

The Fordham History Graduate Student Association (HGSA) is a graduate-student run group whose primary goal is the professional and personal development of its members. The HGSA regularly holds professional development workshops, as well as colloquia where graduate students are given the opportunity to present and discuss potential ideas for research, chapters of their dissertation, papers for publication, and conference presentations. The HGSA also holds socials where graduate students meet in an informal setting for food and drinks. During the summer the HGSA continues to foster the academic community through socials and meetings at the New York Public Library. Graduate school is challenging and the Fordham HGSA provides a community of support and intellectual interaction outside the classroom. Please forward any questions regarding this association to fordhamhgsa@gmail.com. The current president of the HGSA is Christopher Rose (crose2@fordham.edu)

BASIC COURSE REQUIREMENTS

To earn the **M.A.** degree a student must take eight courses for a total of between 30 and 32 credits (see Appendix A).

To earn the **Ph.D.** degree a student must take an additional eight courses beyond the Master's Degree for an additional 30-32 credits (see Appendix B). These courses should generally be in their major field, but students may also use some of these courses to prepare for the outside field in their Comprehensive Exams. Graduate courses offered by the History Department are worth four credits.

COURSES TAKEN OUTSIDE THE DEPARTMENT

Students may take courses offered by other departments and cross-listed by the History Department. In very rare cases, students may take other courses outside the History department with the permission of the Director of Graduate Studies. Courses offered by some departments are worth only three credits, and so students should be certain that they will have accumulated at least 30 credits by the time they have taken eight courses toward their degree.

INDEPENDENT TUTORIALS

A Tutorial is a course set up by an individual student in cooperation with a faculty member. If approved, such Tutorials can substitute for a regular classroom-based course. A student wishing to register for a Tutorial should approach the relevant faculty member. Together, they fill out the appropriate form, available [here](#). The form must be filled out completely, with an original title and an accurate description of the material that will be covered.

Students who take tutorials are expected to have regular (that is, weekly) contact with the instructor. A four-credit Tutorial is not an independent study course that a student can do on his/her own. Tutorials taken in concern with the Research Colloquium (for modern MA students completing their research paper) are worth 3 credits and the colloquium is worth 1.

PROSEMINAR/SEMINAR SEQUENCE (in MEDIEVAL HISTORY)

All M.A. and Ph.D. students in Medieval History are required to take a Proseminar/Seminar sequence. Typically, students take the Proseminar in the fall and the Seminar in the spring. Each section carries four credits.

Those planning to complete the M.A. in one or one-and-a-half years must register for the Proseminar in their first semester. Those planning to attend part-time and to take two years or longer to complete the degree may want to put off taking the sequence until they have completed a couple of regular graduate classes. The content of the Proseminar/Seminar varies according to the individual faculty member leading the seminar, and is usually devoted to a specific topic.

Students begin the preliminary stages of their research for their (second semester) Seminar papers during the Proseminar and continue that research in the Seminar. The spring Seminar is primarily dedicated to the students' original research. Typically, the goal of the Seminar is to produce a 40-60 page paper of original research of publishable quality. For M.A. students, the research paper functions as a traditional Master's thesis and must be accepted as such by the faculty member leading the Seminar and a second reader. The acceptance form for the M.A. research paper (sometimes called the "MA Warrant") is in the Google folder with this handbook.

Medieval Ph.D. students who have already completed their M.A. at Fordham are required to take a second Proseminar/Seminar sequence. An oral exam may be required at the discretion of the mentor.

RESEARCH TUTORIALS/COLLOQUIA (in MODERN HISTORY)

All M.A. and Ph.D. students concentrating in Modern History must produce (normally through their fall coursework) a major research proposal. Proposals should include the outline of a project to be completed in the following semester, a discussion of scholarship relevant to the topic, and a description of the source material to be used.

M.A. students hoping to graduate in a year or a year-and-a-half must complete the research proposal in the fall of their first semester. They should consult one of the faculty with whom they are taking coursework on a potential topic. Those planning to attend part-time and to take two years or longer to complete the degree may want to put off taking the research tutorial until they have completed a couple of regular graduate classes.

In the Spring, all graduate students who have successfully completed a research proposal in the previous semester will write a major research paper (of 40-60 pages in length). Students will continue to consult the faculty member with whom they wrote the proposal individually (by taking a 3 credit Research Tutorial, HIST 8999) with the faculty mentor, and will also enroll in a 1 credit Colloquium (HIST 8000), with the DGS. The Colloquium will meet periodically to report on progress, discuss the process, and present material. The research paper produced by M.A. students must be evaluated by two faculty members—one of them being their mentor—in

order to complete the thesis requirements. An oral exam may be required at the discretion of the mentor.

The research paper is a requirement for both the M.A. and the Ph.D. degrees (see appendices).

LANGUAGE EXAMS

Language exams are given in a wide variety of foreign languages and are administered by History Department faculty. When a student feels that she or he is prepared to take their language exam, she/he should contact an appropriate faculty member directly. A list of faculty and language areas can be found [here](#). For languages not covered by history faculty, an appropriate language examiner will be identified by the DGS.

Language exams generally consist of translating about 600 words of academic prose from the relevant language to English. The student is given two hours to translate the material with the aid of a dictionary.

M.A. students (modern and medieval) must show proficiency in one foreign language. The language exam should be scheduled as early as possible to allow the student to retake the test, if necessary, and have the result posted in time for the submissions of final degree requirements.

Ph.D. students must show proficiency in a second language. Medievalists in the Ph.D. program are required to show proficiency in two modern languages as well as in Latin or another language of research. All language exams must be passed before the student can take their comprehensive examinations.

TEACHING TUTORIAL

Ph.D. students have to take a 4-credit Teaching Tutorial before they can cycle into teaching positions as instructors for introductory/survey history courses. Since funding for PhDs is tied to teaching in the last years of the degree, this means that the tutorial is mandatory for all funded students. In the year before teaching will begin (usually the second year of the PhD) the student must identify a full-time Fordham faculty member (not an adjunct, visiting professor, or graduate student) who is teaching an Understanding Historical Change (UHC) course of a type that the student would likely offer (medievalists generally train in medieval, early modern, or modern European History while Modern Historians train in Modern Europe or US History). With that faculty member's permission, the student then enrolls in the pedagogy tutorial, attending all classes of the undergraduate course and meeting regularly with the mentor. Over the course of the semester, the student is required to give at least two lectures and lead two class discussions with faculty supervision. In addition, the student will be required to attend a limited number of class sessions taught by other faculty to established points of comparison. Students may be expected to assist with a limited amount of grading to learn appropriate evaluation skills.

OTHER ISSUES

FULL-TIME STATUS

To be considered a full-time M.A. or Ph.D. student, one must be registered for *at least* 10 credits per each semester (Fall, Spring, and Summer). For half-time status, one needs to be enrolled in *at least* 5 credits. Generally (but not always), these credits add up to three History Department graduate courses. If a student is not enrolled for ten credits in a semester, it is possible for the DGS to ask the GSAS to facilitate full-time status under certain conditions, such as when the student is studying for required language exams, preparing for Comprehensive Exams, and writing the Ph.D. thesis. In other instances, the student may only qualify for one-quarter or one-half student status. Note that registering at half-time status and below may have implications for student loans. Students not registered for ten credits but still wishing to be considered full-time students (e.g., to delay payment of student loans) should fill out a “Matriculated Student Status Certification” form and have it signed by the Chair or DGS. The form is available on the GSAS/Forms and Resources website ([download link here](#)).

APPLYING TO THE Ph.D. PROGRAM FROM THE M.A. PROGRAM

Students currently enrolled in the M.A. program who wish to apply for admission into the Ph.D. program need to fill out another application. The form is available on-line at the GSAS Admissions website. In addition to the application form itself, applicants must submit a request for their current Fordham transcripts. They are also strongly advised to replace their previous reference letters with new letters written by Fordham faculty. They may also wish to rewrite their statements of intent. They do NOT need to resubmit any of the following:

1. Transcripts from undergraduate schools
2. Writing samples
3. GRE scores.

GRADUATION

Graduate degrees are granted in late February, mid May, and late August of each academic year. Prior to those months, the DGS will call upon those students who anticipate that all of the requirements for the degree will have been met for an update on their intention to graduate. Students who anticipate graduating need to register online at My.fordham.edu for a degree. The deadline is usually at least a month prior to graduation, and students will receive an email from the GSAS to remind them of this requirement. Even if students are unsure that they will graduate, it is best to register online since otherwise their diploma will be delayed and their names not listed correctly for that graduation date. (It is always possible to withdraw from the list. Although there are three graduations, there is only one diploma ceremony, at Commencement in mid-May; those graduating the previous August and February participate in Commencement along with the May graduates.

FINANCIAL AID, FELLOWSHIPS, AND WORK

GRADUATE ASSISTANTSHIPS AND TEACHING FELLOWSHIPS

Students receive financial aid packages for up to one year at the master's level and up to five years at the doctoral level. Students who have not exhausted their eligibility for aid must apply each year to continue their financial aid packages. GSAS will inform students of the deadline and procedure for doing so. To continue on aid, students must maintain the stipulated GPA for financial aid (3.5) and be making satisfactory progress towards their degree.

Some important requirements/stipulations for financial aid:

1. All recipients of financial aid must be certified by GSAS as full-time students.
2. All applicants for financial aid are to complete a FAFSA application yearly.
3. All New York State resident applicants for financial aid must apply for TAP.
4. No recipient of financial aid is to hold outside employment without the permission of the graduate dean.

APPLYING FOR AID AS A CONTINUING STUDENT

Students who have entered the program without financial aid may apply for assistantships or fellowships at the same time as students applying to continue with packages they already have. Each year, GSAS will inform students of the deadline and procedures for doing so.

FIVE-YEAR FUNDING

Ph.D. students who have funding for five-years are required to be Graduate Assistants the first two years and are assigned research duties by the DGS. During years 3, 4, and 5, they are required (unless holding a Distinguished Fellowship or Archival Research Assistantship) to be Teaching Fellows (TFs). Teaching Fellows teach 3 Understanding Historical Change (UHC) courses per year. The specific teaching requirements in a particular year may vary from student to student. Before they can be Teaching Fellows, students need to have taken the Teaching Tutorial (see pg. 8)

DISTINGUISHED FELLOWSHIPS

At an appropriate time in their studies, students may apply for a Distinguished Fellowship, offered on a competitive basis by GSAS. If a student receives a Distinguished Fellowship, it extends their funding beyond the one and five years, respectively. [GSAS currently offers the following fellowships Distinguished Fellowships for Ph.D. students only](#), usually applied for in the following order:

1. [The Research Fellowship \(RF\)](#) is for students who have passed their Comprehensive Exams and are beginning work on their dissertation research projects—either pre- or

post-Proposal. The grant is awarded on a competitive basis and will reward students who have presented papers at conferences, published articles or book reviews, and submitted proposals for external fellowships. During the academic year 2013-2014, this stipend was worth \$24,400 as well as a tuition remission. No teaching or departmental work is required. Applications are usually due in late January and announcements of awards are made in late March.

2. [The Senior Teaching Fellowship \(STF\)](#) is designed for students who have already completed a teaching fellowship within their department and have demonstrated effective teaching skills. During the academic year 2013-2014, this stipend was worth \$27,000 as well as a tuition remission. As part of a student's obligations, he/she will typically teach 3 courses during the academic year. Applications are usually due in late January.
3. [The Alumni Dissertation Fellowship \(ADF\)](#) allows students to devote full-time work to the dissertation and is meant to enable them to complete it during the fellowship year. During the academic year 2013-2014, this stipend was worth \$28,700 as well as a tuition remission.

Each year, the DGS will inform students of the deadline and procedures for applying for the distinguished fellowships.

THE ARCHIVAL RESEARCH ASSISTANTSHIP

Students who have been unsuccessful in their applications for internal and external research funding and have been unable to spend time engaged in archival research may apply for the Archival Research Assistantship (ARA). The ARA allows a student to be relieved of teaching duties and to receive the basic stipend and benefits of a Graduate Assistant (see above) while working remotely for the department. The duration of the ARA is one semester. Applications for the ARA are solicited by the Graduate Committee after Distinguished Fellowship awards are announced (April or May).

TEACHING ASSOCIATESHIPS

Students who have taken the department's graduate Teaching Tutorial, and who are not eligible for regular Teaching Fellowships may also be hired as [Teaching Associates \(TAs\)](#). Teaching Associates teach their own sections of one of the department's core undergraduate courses. They are hired according to the needs of the department and are paid by the number of course sections taught. Typically, the department will invite a medievalist to teach the "UHC: Medieval" course or a modern Europeanist to teach the "UHC: Modern Europe" course and so on. In addition to a stipend, they receive a tuition remission worth three tuition credits each semester. Teaching Associates usually have to teach three sections a year.

TUITION AID FOR HIGH SCHOOL TEACHERS ENROLLED IN THE MA

High school teachers, especially those teaching in Jesuit schools, are eligible for partial tuition scholarships toward the MA degree. Interested students should contact GSAS regarding these scholarships, which are not administered through the department.

RESEARCH SUPPORT

The [GSAS Summer Fellowship](#) provides support to students who wish to devote the summer to work on articles for publication, conference papers, and proposals to apply for prestigious fellowships. Recipients of the fellowship are required to present papers at the annual GSAS Research Presentation in the spring, also called *Communitas*.

The stipend disbursed in Summer 2013 was \$4,000. Any Ph.D. or M.A. student may apply. Applications are usually due in mid October and require a certain number of credits to be completed before receipt of the fellowship.

The GSAS also provides support through the [Research Support Grant](#), which has two types of funding:

1. [The GSAS Travel Grant](#) is for M.A. and Ph.D. students who have completed 24 credits by the time the grant begins. Grants cover 100% of the costs (up to \$1,000) incurred in travel to present papers at national and international conferences and in travel to research sites. Application deadlines are usually in late January of each academic year.
2. [The Dissertation Expenses Grant](#) is for Ph.D. students at the dissertation writing stage. Grants of up to a total of \$2,500 throughout one's graduate career cover special expenses students may incur to distinguish the dissertation in its field nationally or internationally and increase the competitiveness of an application for external funding. Please note that standard expenses associated with the dissertation (i.e. photocopying costs) are not covered by these grants, nor is the acquisition of any software or equipment that the University owns. Travel expenses may be included. Application deadlines are usually in late January of each academic year.

Each year the DGS will inform students of the deadlines and procedures for applying for these grants.

GRADUATE STUDENTS ASSOCIATION (GSA) RESEARCH SUPPORT

The Graduate Students Association (GSA) administers small competitive grants to assist students with travel to conferences and research sites. Information about these grants will be provided by the GSA during the academic year.

Ph.D.-SPECIFIC ISSUES: “COMPS” AND DISSERTATION

COMPREHENSIVE EXAMINATIONS

Ph.D. Students have one year from the time they complete course work to take their Comprehensive Examinations (“Comps”). Extensions must be requested in writing from the DGS, who will forward the request, together with a recommendation, to the dean’s office. Students are examined orally in four fields for a total of two hours, with each examiner given thirty minutes to ask questions.

In preparation for their Comps, students are responsible for the following:

1. Selecting the four members to serve on their examination committees. Faculty acting as examiners in Comprehensive Exams are usually faculty who have taught students in two or more courses. Should students wish to take their Comps with the instructor of only one of their courses, the instructor may require the student to take additional tutorials. Students must be sure to check with the faculty member to see what is required before beginning the process of setting the comprehensive list.
2. Creating, in consultation with the examiner, the reading lists in each of the four examination fields (about 50-80 items)
3. Setting the date for the exam; and
4. Notifying the DGS and History Department secretary of the date.

Students register for HIST 0912 Comprehensive Preparation while preparing for the exam. For the semester during which students intend to actually take the exam, they register for both the following:

1. HIST 0912 Comprehensive Preparation
2. HIST 0930 Comprehensive Examination.

REGISTRATION PROCEDURES AFTER COMPS

Students register for HIST 0950 Proposal Development (one credit) each semester during the process of preparing their proposal. In the semester during which the proposal is accepted by the department, the dean’s office will change the student’s registration to HIST 0960 Proposal Acceptance (three credits; be prepared for sticker shock).

In the semester after the proposal is accepted, students are registered for HIST 0970 Dissertation Mentoring and HIST 9999 Dissertation Direction. Thereafter, each semester, they register for HIST 9999 Dissertation Direction.

For how to register, etc, see the GSAS Policies and Procedures Handbook.

DISSERTATION PROPOSAL

Once a student has successfully passed her or his Comprehensive Examinations, he/she has one year to develop and submit his/her dissertation proposal to the department. Students should consult extensively with their mentors as they begin work on the proposal. A mentor is the faculty member with whom the student is most closely working with, and in almost all cases, that faculty member will chair the Dissertation Committee.

Proposals are usually at least twenty pages (20) in length—although they can vary in length depending on the requirements of the student’s advisor—and discuss the historical problem(s) to be addressed, the methodology(ies) to be used, the historiographical material(s) and a summary of the argument(s) the student will make.

Once the proposal is accepted by the mentor and two other faculty readers (collectively known as the Proposal Committee), the student should contact the departmental secretary, who will prepare the necessary paperwork. See below under Registration Procedures after Comps for the courses and fees associated with this stage.

Students making good progress should be able to finish their dissertations within three years of the proposal. While this varies, all students should be aware that GSAS sets an upper limit of 10 years for completion of the PhD, after which they must apply for an extension and show proof of good progress.

DISSERTATION COMMITTEE

As they begin work on the proposal, students must also assemble their Dissertation Committees. The committee consists of a student’s mentor, two readers (usually, the same individuals from the Proposal Committee), and two examiners (normally recruited when the dissertation nears completion). Students work most closely with their mentors and, sometimes, with their readers as well. While mentors and readers generally comment on multiple drafts of the dissertation, examiners usually read the last draft and participate in the defense. In selecting the committee the student and mentor should ensure, as much as possible, that the whole committee will be able to come to Fordham and attend the defense in person.

DISSERTATION FORMAT

All dissertations must be in the proper format to be accepted by the GSAS. For the proper formatting of the dissertation, please consult the online GSAS Policies and Procedures Handbook.

DISSERTATION DEFENSE

When a student and her mentor and readers believe that the dissertation is ready to defend, the student should set a date for the defense and notify the DGS and departmental secretary. The

student's defense committee consists of her/his dissertation mentor, two readers, and two examiners. The committee members will, in general, pose questions to the student challenging the dissertation's main argument, historiographical component, methodology, and use of sources.

APPENDIX A

Requirements for a M.A. Degree in the History Department

Master's students are required to complete eight classes (30-32 credits). These can be completed with one year of full-time study (three courses in each the fall and spring and two over the summer). At least six of these courses must be taken within the History Department. Students must maintain a "B" (or 3.0) average in their coursework to qualify for the Master's Degree. In addition to course work, M.A. students must demonstrate reading proficiency in one foreign language.

M.A. students are required to complete a research paper (40-60 pages) which must be evaluated and approved by at least two professors (a student's mentor and a second reader). Approval can be partly based on an oral defense of the paper. Students will develop (normally within their coursework) a research proposal in the fall semester. In the spring they will complete the project by taking a Research Tutorial and a Research Colloquium with a faculty member; medievalists meet this requirement by taking the Proseminar/Seminar sequence offered that year. M.A. students need to carefully set up their schedule for completion, evaluation, and approval of their paper and be aware that graduation has very strict deadlines.

Checklist for the M.A. Degree

Medieval History Concentration

- The year-long Proseminar/Seminar Sequence (8 credits)
- Three additional courses in medieval history (12 credits)
- One more history course in any area (4 credits)
- Two additional history courses in a minor field outside medieval history (8 credits). With the approval of the History Department, students may take one or both of these courses in another department provided the courses are of a historical nature.
- M.A. research seminar paper
- M.A. research paper evaluation and approval by mentor and second reader
- Reading proficiency in one foreign language, including any relevant ancient or modern language.

Modern History Concentration

- Research Tutorial (3 credits) plus Research Colloquium (1 credit)
- At least five additional courses in modern history (20-28 credits)
- Students may take two additional history courses in a minor field outside modern history (8 credits). With the approval of the History Department, students may take one or both of these courses in another department provided the courses are of a historical nature.
- M.A. research paper
- M.A. research paper evaluation and approval by mentor and second reader
- Reading proficiency in one foreign language.

Appendix B

Requirements for a Ph.D. degree from the History Department

The Ph.D. program requires an additional eight courses (30-32 credits) beyond the M.A. degree. Upon completion of course work and language requirements, Ph.D. students will take their Comprehensive Examinations (“Comps”). The student then proposes a dissertation with a formal written proposal. After the completion of the dissertation, its oral defense, and final submission to the Dean of the Graduate School of Arts and Sciences, the Ph.D. is formally awarded.

Checklist for the Ph.D. Degree

The concentrations vary slightly in their requirements, but all require the maintenance of a minimum GPA of 3.5.

Medieval History Concentration

- Eight courses (a minimum 30 credits) beyond the M.A. degree. Two of these eight courses must consist of the year-long Proseminar/Seminar sequence.
- Reading proficiency in two modern languages as well as Latin or another language of research.
- Oral Comprehensive Examinations in four fields, at least three of which must be in the area of concentration. The fourth field may be in any other historical field or in another discipline, such as art history, literature, medieval studies, philosophy, political science, or theology.
- Dissertation proposal development (1 credit) and acceptance (3 credits) to be completed within one year of comprehensive examination.
- Dissertation and defense

Modern History Concentration

- Eight courses (minimum 30 credits) beyond the M.A. degree. These courses must include a Research Tutorial and concurrent Research Colloquium.
- Reading proficiency in two foreign languages (one of these may be fulfilled by taking and getting at least a B+ in a statistics course)
- Oral Comprehensive Examinations in the student’s field of proposed research and three fields determined by the student, the mentor, and the Director of Graduate Studies. Each part of the exam will be based on a reading list (of books and articles) developed by the student in collaboration with faculty mentors in each field.
- Dissertation proposal development (1 credit) and acceptance (3 credits) to be completed within one year of comprehensive examination.
- Dissertation and defense.