



# FORDHAM UNIVERSITY

THE JESUIT UNIVERSITY OF NEW YORK

## FORDHAM COLLEGE ROSE HILL INTERNSHIP DATA FORM

### STUDENT INFORMATION

Name: \_\_\_\_\_

SID: \_\_\_\_\_

School: \_\_\_\_\_

Major: \_\_\_\_\_

Class Year:  Sen.  Jun.  Sop.  Fre.

Email: \_\_\_\_\_

### INTERNSHIP INFORMATION

Name of Organization: \_\_\_\_\_

Department: \_\_\_\_\_

Function: \_\_\_\_\_

Industry: \_\_\_\_\_

Address: \_\_\_\_\_

Suite/Floor: \_\_\_\_\_

City, ST: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Days:  M  T  W  R  F  Sa  Su

Hours: \_\_\_\_\_

Compensation:  Paid  Unpaid  Stipend

Term of Employment: \_\_\_\_\_

Briefly describe your duties/responsibilities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### SUPERVISOR INFORMATION

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

### COURSE INFORMATION

Number of credits: \_\_\_\_\_

Type:  Seminar  Tutorial

Instructor: \_\_\_\_\_

Semester: \_\_\_\_\_

\* Credit bearing Internships are classes and tuition is charged for each credit if you choose to do it outside of the fall/spring semester or if you go over 18 credits during the fall or spring semester.

### OTHER INFORMATION

How was this internship obtained?  Personal Connection  Career Services  Faculty  Other

If obtained through faculty, does Career Services have permission to contact the employer?  Y  N

Do you need a letter of credit for your supervisor?  Y  N

If Yes, provide Career Services with proof you are enrolled in an internship or tutorial, a copy of this form, and the contact information for where you need the letter sent.

Unpaid interns are eligible for free Ram Van passes. Do you need Ram Van passes?  Y  N

If Yes, provide Career Services with a letter from your employer stating the internship is unpaid and the days of the week you work.