

Fordham University

Gabelli School of Business Council

Graduate School of Business Administration Council

WHEREAS, pursuant to the laws of the State of New York contained in the laws of New York 1846, Chapter 61, enacted April 10, 1846, and subsequently amended by action of the Board of Regents of the State of New York on March 10, 1907, November 19, 1931, December 16, 1955, and October 25, 1968, *and March*, 1987 the corporation known as Fordham University (Corporation) was duly chartered and established for a stated object and purpose, namely, the promotion of education, and

WHEREAS, pursuant to the laws of the State of New York and the duly adopted By-Laws of said Corporation, and other laws of the Corporation (herein referred to as the Statutes), the Board of Trustees have been and are vested with the "ultimate authority over and responsibility for all acts of the Corporation" (Fordham University Statutes, 2-04.01) and

WHEREAS, pursuant to the said Statutes the Office of President of the University was established and as chief executive and educational officer is vested with the responsibility for the management of all internal and external affairs of the University (University Statutes, 3-01.01 and 3-01.02) and

WHEREAS, in furtherance of the above, the University Statutes at 3.05.01 through 3.05.05, among other things, provide for the appointment by the President, with concurrence by the Board of Trustees, of the principal administrator of the various schools, who shall be known as the Dean of his respective school, and

WHEREAS, the University Statutes at 3.05.01 provide in part that, "The Dean shall exert leadership in the pursuit of the objectives of the School and shall collaborate with the faculty of the School, and where appropriate, with student representatives." and

WHEREAS the University Statutes, at 4-01.02 define the Faculty as consisting of " ... all Professors, Associate Professors, Assistant Professors and Instructors with full-time appointments in a School or Department," and

WHEREAS, the University Statutes at 3-04.01 state that "Gabelli School of Business " (GSB) and "The Martino Graduate School of Business" (GBA) were established as principal academic units of Fordham University, and

WHEREAS, the University Statutes at 3-06.01 mandate that each School shall have a Council, as follows:

3-06.01 The Role of School Councils

Each College or School of the University shall have responsibility for formulating academic policies for the School or College. The Constitution or statutes of each Council are effective only upon approval by the Board of Trustees. The policies established by the Council must be in accordance with University policies and are subject to review by the Board of Trustees. Actions of the Councils are to be transmitted to the Vice-President for Academic Affairs.

3-06.02 Composition of College or School Councils

The Council of a College or School shall consist of all the faculty of the School or of elected representatives of the faculty. The Council of the Graduate School of Arts and Sciences, however, shall consist of the Chairmen of the Departments of the Graduate School, ex officio. The Councils may include administrators of the school and shall either include students as members or otherwise provide for adequate consultation with students in matters of School policies. The Dean may be a member of the School Council and its Chairperson.

And

WHEREAS, the Administration and Faculty of GSB and GBA as of the date of adoption consists of the members as stated in Appendix A.

NOW THEREFORE, pursuant to the above mandate as set forth in the University Statutes, at 3-06.01, the undersigned consisting of at least a majority of the aforementioned Administration and Faculty, hereby enact the following which shall be known as the "Constitution of the Fordham University, Gabelli School of Business Council and Graduate School of Business Administration Council":

I. Name

These organizations shall be called the Fordham University Gabelli School of Business Council and the Graduate School of Business Administration Council. Because the majority of the membership of these two councils is identical, and because of commonalities between the two schools of business, the Schools of Business have decided that the councils of the schools should meet in joint session. When this occurs, the combined group is referred to as the "Joint Council of the Schools of Business."

II. Power and Objectives

The objectives and purposes of the Joint Council shall be:

(a)

To promote the best interests of Fordham University in general and the Gabelli School of Business (GSB) and the Graduate School of Business Administration (GBA) in particular;

(b)

To be responsible for the academic policies of GSBA and GBA in accordance with University Statutes and subject to review by the Board of Trustees.

III. Membership

Membership in the Joint Council shall consist of:

- a. The Dean, Associate Dean(s), and Assistant Dean(s) of GSB and GBA.
- b. The Faculty and Instructional Staff of Business.[cf. University Statutes, 4-01.01,4-01.02 and 4-02.01]
- c. Three representatives of the GSB student body and three representatives of the GBA student body, as designated by the GSB Student Council and by the GBA Student Advisory Council, respectively.

All members of the Joint Council shall be voting members but on matters concerning curriculum, subject matter and methods of instruction, research, faculty status and those aspects of student life which relate to the educational process, only the Faculty shall be voting members. [cf. University Statutes, 4-0101].

IV. Officers

(a)

The officers of the Joint Council shall consist of a Chairperson, a Secretary, and committee membership as provided in Section V.

(b)

The Chairperson shall be the Dean of the Faculty of Business, ex officio, and shall preside at and conduct all meetings of the Joint Council. In the absence of the Chairperson, an Associate Dean or an Assistant Dean will serve as Chairperson.

(c)

The Secretary shall be elected for a one-year term and shall maintain the rolls of the members, record the minutes of Joint Council meetings, and disseminate to the membership notices of meetings and minutes of past meetings.

V. Committees

There shall be an Executive Committee for the Joint Council, consisting of the Council Chairperson, the Council Secretary, and three elected faculty members, exactly one of whom shall be non-tenured. Faculty members shall be elected for one-year terms. The Executive Committee shall act on behalf of the Joint Council on matters requiring immediate action. All such actions of the Executive Committee, however, must be submitted for ratification at the next meeting of the Joint Council.

The following committees shall be established as standing Committees of the Joint Council: Admissions, Curriculum, and Elections. Committee Chairpersons shall file with the Secretary of the Joint Council copies of all appropriate records, studies, and proposals made by these Committees and shall be called upon to make periodic reports of progress at the Joint Council's meetings.

a) Admissions. There shall be an Admissions Committee for GBA and one for GSB. Each shall consist of a School Associate or Assistant Dean as Chairperson and two faculty members appointed by the Dean. It shall be the function of the Committees to work with the Admissions Offices to establish admissions criteria and to help in the recruiting and admissions activities of GSB and GBA.

b) Curriculum. There shall be a Curriculum Committee for GBA and one for GSB. Each shall consist of 1) the School Dean or a School Associate Dean as Chairperson, 2) five elected faculty members, exactly two of whom shall be non-tenured and 3) one student representative. It shall be the function of this committee to study and recommend changes in the curriculum and all other matters relative to programs of instruction for approval by the Council.

c) Elections. The Elections Committee shall consist of five Faculty members of the Joint Council. The Committee shall elect one of its members to serve as Chairperson. The Committee will conduct elections for officers and committees of the Joint Council as provided in Part VI of these Statutes, and also conduct by the method described in that Part any other elections ordered by the Joint Council.

VI. Elections

1. The elections for the Secretary and three members of the Executive Committee shall take place annually, before the spring meeting of the Joint Council. The election of three of the five faculty members for each of the Curriculum Committees shall take place every spring, as in VI-3 below. The election of the Elections Committee will take place every spring, as in VI-4, below.

2. All members of the Joint Council shall have the right to vote for elected officers of the Joint Council. Faculty members on Leave of Absence or Faculty Fellowship are eligible to vote if present but may not hold any office. Faculty members shall vote in elections for the Curriculum and any other committees that have responsibility for matters stated in Part III of these Statutes.

3. Each year, three faculty members will be elected for each of the five member Curriculum Committees. The two faculty members with the most votes will serve two year terms, and the third faculty member elected will serve a one year term. Therefore, each of the five member Curriculum Committees will include one person serving a one year term, two people whose terms will end every odd year and two people whose terms will end every even year. At every election, the tenure versus non-tenure composition rule must be met so that three members must be tenured at the time of election and two must be non-tenured at the time of election. If for any reason a sitting member does not complete his/her term, the spot and term will be filled by the same tenure status faculty member who received the next highest vote count in the most recent election.

In order to phase in the staggered terms, for each Curriculum Committee, the two faculty members who received the most votes in the Spring 2009 election will serve a two year term until Spring 2011. In Spring 2010 and each spring thereafter, three faculty members will be elected for each Curriculum Committee as detailed above.

4. The Elections Committee and its Chairperson shall initiate and complete the elections that are scheduled to be completed prior to the spring meeting of the Joint Council. The Committee and its Chairperson shall send appropriate nominating ballots to members of the Joint Council, for every election in which a member is eligible to participate, by first class mail to the home address of each member of the Joint Council on or before March 15, Joint Council members shall be instructed to make only one nomination for each vacancy and the nominating ballot must be returned and received by the Chairperson on or before March 31. The two individuals who receive the highest number of votes for each vacancy shall be deemed nominated. (In the event of a tie, all of those tied shall be nominated, even though it may result in more than two individuals being nominated for a particular vacancy.)

When the Chairperson of the Elections Committee receives the nominating ballot, he or she shall cause to be prepared the next necessary election ballots. They shall be sent by first class mail to the home address of each member of the Joint Council on or before April 10 and are to be returned to the Chairperson of the Elections Committee on or before April 30 for spring elections. Only votes received on or before the mandated dates shall be counted. Each Joint Council member shall vote for an office for which he or she is eligible to vote. Individuals receiving the highest number of votes for the office or offices vacant shall be deemed elected. In the event of a tie, a runoff ballot will be employed.

The Committee shall conduct the nominations and elections in such a way that the votes are anonymous and yet employ adequate safeguards to ensure that only those eligible have voted. The results of the spring election are to be made public at the Spring Term meeting. In the event that a vacancy occurs in any of the elected offices of the Joint Council, a new member shall be designated by the Executive Committee for the balance of the unexpired term.

5. In agreement with University Statutes, the Business School may need to select a 5 member Merit Committee. Unless otherwise required, its election will be conducted in the same manner as for the Elections Committee.

VII. Meetings

1. The Joint Council shall meet at least once during each regular term. Meetings shall be called by the Chairperson of the Joint Council.
2. Special meetings of the Joint Council may be called by the Chairperson.
3. Written notice of all meetings shall be made to the School address of members not less than three (3) working days prior to the date of the meeting.
4. A minimum of 50% plus one of the members will constitute a quorum at all regular and special meetings.
5. A simple majority of the members present shall suffice to effect a decision of the Joint Council.
6. Unless otherwise provided for, Robert's Rules of Order shall be operative.

VIII. Enactment of the Statutes

1. This Constitution becomes effective upon approval in a referendum by a majority of the eligible voters and the approval of the Board of Trustees of Fordham University.
2. This Constitution shall remain in effect until terminated by referendum or by action of the Board of Trustees of Fordham University.

IX. Amendments

This Constitution may be amended as follows: Any member of the Joint Council may propose an amendment at any time. Any proposed amendment to these Statutes must be mailed to each member at least fifteen (15) days prior to the meeting at which the proposed amendment will be considered by the Joint Council. No amendment shall become effective unless approved by the Board of Trustees of Fordham University.

Adopted October 5, 1976

Amended October 20, 1989

Amended May 2006

Amended October 2008

Amended May 5, 2010

Amended May 8, 2013

APPENDIX A
ADMINISTRATION AND FACULTY OF BUSINESS
October 5, 1976

1. Milton Alexander, Professor, signed
2. Gerald Aranoff, Instructor, signed
3. Henry H. Bolz, Associate Professor, signed
4. Thomas Cahill, Assistant Professor, signed
5. Claire Corbin, Professor (on leave), signed
6. Albert Cornachio, Assistant Professor, signed
7. Stanley Fuchs, Assistant Professor, signed
8. Ferdinand L. Garcia, Associate Professor, signed
9. Craig Johnson, Associate Professor, signed
10. Louis H. Jordan, Professor, signed
11. William Kempey, Assistant Professor, signed
12. Lawrence King, Instructor, signed
13. David Kleinman, Professor, signed
14. George C. Logusch, Associate Professor, signed
15. John J. MacDonald, Assistant Professor, signed
16. James C. McDermott, Associate Professor, GBA (on leave),
17. Marta W. Mooney, Instructor, signed
18. John W. Mulcahy, Assistant Dean, CBA, signed
19. Paul Rackow, Assistant Professor, signed
20. Joel Rada, Instructor, signed
21. Albert C. Romano, Associate Professor, signed
22. Allen Schiff, Assistant Professor, signed
23. Peter Seldin, Assistant Professor, signed
24. Robert J. Senkier, Professor and Dean of Faculty, signed
25. George Stephenson, Assistant Professor, signed
26. James A.F. Stoner, Associate Professor, signed
27. Timothy Sullivan, Assistant Professor, signed
28. Silvan Tesoriere, Associate Professor (on leave)
29. Edward A. Tomeski, Professor, signed
30. Mario J. Tucci, Associate Professor, signed
31. James Gwo-shong Yang, Instructor, signed
32. B. Man Yoon, Associate Professor, signed