

**RECOMMENDATION OF A FACULTY MEMBER FOR AN INSTRUCTIONAL STAFF APPOINTMENT**

The recommendation concerning appointment should be sent directly to the Dean of Faculty within one week of the Personnel Committee meeting. For norms and procedures, see University Statutes 4.11.03 and 4-05.01 (a) and (g) and 4-05.03 (a) to (d). Faculty members voting on appointment are required to send to the Dean an explanation for their vote. The confidentiality of this report will be scrupulously respected.

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**Name of Candidate:** \_\_\_\_\_

**Department/School:** \_\_\_\_\_

**Number of years of service at Fordham:** \_\_\_\_\_ **Number of years of prior experience:** \_\_\_\_\_

At the meeting, I voted  for appointment  against appointment  I abstained

My reasons for so voting were the following:

**Regarding the qualifications of the instructional staff member in the areas of teaching, service and research:**

**Regarding the needs of the Department/Division/School and the University:**

**In summary, my recommendation is:**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name