

FORDHAM UNIVERSITY
Graduate School of Education

Approval of Exemption From Courses

To request an exemption from a course, complete this form and present it to your division Chairperson. Make sure that necessary documentary evidence to justify the exemption is presented with the application; for example, a transcript showing a similar course you have taken at another university. **Please note that an exemption from a course does not change the required amount of credits for the degree.**

(Student's Name) (FIN)

(Address - Street and Number) (City) (State) (Zip)

(Telephone) (Fordham E-Mail)

Division Program Degree

Requests exemption from:

Course Number *Course Title*

for the following reasons: (If exemption is based on having taken an equivalent course at another institution, list the catalog number and title of the course. If it is based on prior experience, be explicit regarding length and date of experience.) **Appropriate documentation is attached.**

Approved _____
Advisor Date

Approved _____
Program Coordinator Date

Approved _____
Division Chairperson Date