

# FORDHAM UNIVERSITY

## APPLICATION FOR REAPPOINTMENT

Name: \_\_\_\_\_

Academic Unit: \_\_\_\_\_ Date: \_\_\_\_\_

- Application For Reappointment:
- in first year of service
  - in second year of service
  - after two years of service

Members of the Arts and Sciences Faculty and the Faculty of Business submit **one** typewritten copy of the application, with supplementary statements and a current *curriculum vitae* attached to each copy along with **one** copy of publications, course outlines/syllabi, and other supporting material to their Department Chair (for Arts and Sciences Faculty) or their Dean (for Faculty of Business). A list of supporting material should be enclosed with each set. The Chair or Dean should make one set available for faculty at each campus.

All other faculty submit **one** typewritten copy of the application, with supplementary statements and a current *curriculum vitae* attached to your copy, to their Dean along with **one** set of publications, course outlines/syllabi, and other supporting material. A list of all supporting material should be enclosed. Submit all material by:

- October 1st** If renewing a two year initial contract
- February 15th** If renewing a three year initial contract and for all other contract renewals
- December 1st** If renewing a one year contract

The Chair of the Personnel Committee will arrange for the meeting of the Personnel Committee and send its recommendations with both copies of the full application and accompanying material to the Dean of Faculty or Dean, as appropriate, by the following schedule:

- November 1st** If renewing a two year initial contract
- April 1st** If renewing a three year initial contract and for all other contract renewals
- January 1st** If renewing a one year contract

For the norms governing reappointment, see the [University Statutes](#) § 4-05.03

### I. EDUCATION – UNDERGRADUATE, GRADUATE, POST-GRADUATE

<u>Institution</u>	<u>Degree</u>	<u>Date Awarded</u>	<u>Honors/Awards</u>
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### II. ACADEMIC EXPERIENCE

(IF part-time, please indicate by p-t)

<u>Institution</u>	<u>School or Department</u>	<u>Rank</u>	<u>Dates</u>
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### III. COURSES TAUGHT AT FORDHAM DURING LAST 2 YEARS

<u>Course Number</u>	<u>Title</u>	<u>Average Enrollment</u>
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### IV. RESEARCH, PUBLICATIONS, AND PROFESSIONAL ACTIVITIES

A. Please submit with this form as part of your vita a chronological bibliography by category (according to accepted academic form): all authored or co-authored books; contributions to books; pamphlets; articles; reviews; research reports; scholarly addresses. Include a brief description of research accepted for publication, and research still in progress. Mention should also be made of any other relevant work.

B. **EDITORIAL POSITIONS HELD** (Give nature of position)

C. **PARTICIPATION AND LEADERSHIP IN PROFESSIONAL ASSOCIATION**  
(Give name of association, length of membership, extent of participation, committee service, offices held, etc.)

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**D. SPECIAL RECOGNITION, HONORS, AWARDS, HONORARY DEGREES, BIOGRAPHICAL DICTIONARY LISTINGS, ETC., THAT HAVE A BEARING ON ACADEMIC STATUS**  
(Give full title of award, organization, date and reason.)

**E. GRANTS APPLIED FOR** (Purpose, dates)

**GRANTS RECEIVED**

**F. FACULTY FELLOWSHIPS** (Dates, purposes, results)

**G. LEAVES OF ABSENCES** (Dates, purposes, results)

**H. THESES OR DISSERTATIONS AT FORDHAM UNIVERSITY UNDER ACTIVE DIRECTION DURING LAST 3 YRS**  
(Include BA Honors, MA/MS and Doctoral)

<u>Under</u>	<u>Completed</u>	<u>PhD</u>	<u>MA/MS</u>	<u>BA Honors</u>
<u>Direction</u>				

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V. UNIVERSITY AND PUBLIC SERVICE

A. **ACADEMIC ADMINISTRATION**

School/Unit

Position

Dates

B. **COMMITTEE SERVICE**

(University, School, Department/Area)

Committee

Dates

C. **SPECIAL ACADEMIC COUNSELING, MODERATORSHIP, ETC.**

(Name of organization, nature of work, number of years, and average time per week)

D. **SERVICE OUTSIDE FORDHAM UNIVERSITY**

(Type of service, i.e., local, state, national agencies or institutions, business, industry or the professions, the public at large; name of organization, if any; amount of time; citations or awards, etc.)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date