

FORDHAM UNIVERSITY
Graduate School of Education

Application for Transfer of Credit

To request a transfer of credit(s) from another college or university send an official transcript showing the course(s) to the Chairperson of your division. Separate applications should be filed for transfers from different institutions. No more than 6 credits total may be transferred into a degree program. Courses counted toward the award of another degree may not be transferred.¹

Complete this form and submit it to your advisor for consideration.

_____ A _____
 (Last Name) (First Name) (FIN)

_____ _____
 (Division; Degree Program) (Expected date of graduation)

Transfer _____ credits from _____
 (College/university)

| Course No. | Title | Credits | Grade | Date Completed |
|------------|-------|---------|-------|----------------|
| | | | | |
| | | | | |

Specific course requirements or area of studies to which credits will be applied:

| | | | |
|----------------|---------------|-------------------------------------|-------|
| _____ Approved | _____ Denied* | _____ | _____ |
| | | Advisor | Date |
| _____ Approved | _____ Denied* | _____ | _____ |
| | | Chairperson | Date |
| _____ Approved | _____ Denied* | _____ | _____ |
| | | Associate Dean for Academic Affairs | Date |

*Reason request denied: _____

REGISTRAR: PLEASE NOTE THIS ON STUDENT'S OFFICIAL RECORD

¹ Students may request a transfer of credit for a course completed at another accredited institution provided the course is at the graduate level and its content equivalent to course content required/permitted for the degree at Fordham. ... [The course] must have been taken within the five years prior to the date of anticipated completion of the degree in-progress at Fordham.... If transfer credit is granted for a course taken prior to admission to Fordham, the time limit for program completion is computed from the semester of the transferred course.