

INSTRUCTIONS FOR INTERNATIONAL RECIPIENTS OF GSAS FINANCIAL AID

GSAS financial aid, such as graduate assistantship and fellowship stipends, is administered by the GSAS Office of the Academic Programs and Support. We look forward to welcoming you to Fordham; in the meantime, you may contact us at adgsas@fordham.edu.

Please note that recipients of GSAS financial aid are required to maintain full time status and are not allowed to hold any employment.

New international students must contact the Office of International Services (OIS) immediately upon arrival. Please visit the OIS office at the Rose Hill campus at 540 East 191st Street (located outside the Bathgate Entrance to the University) to check-in after your arrive. Bring your I-20, I-94 card, and your passport with you. International students are required to attend the OIS Orientation. Please refer to the [OIS website](#) for more information.

STIPEND: If you are an international student who already has a SSN (Social Security Number), please follow Instructions for Recipients of Graduate Assistantships on our [Instructions for Recipients of GSAS Financial Aid](#) page. After visiting Keating 216 with your paperwork, you will then be required to meet with the University Accountant of the Controller's Office. GSAS will provide instructions when you visit Keating 216.

If you do not have a SSN, you will receive assistance from the Office of International Services in obtaining a SSN. [Please make an appointment with the Office of International Services](#). If you make an appointment, then the Office of International Services (OIS) can complete this process during the appointment. If visiting OIS without making an appointment, it may take several days to complete.

TUITION: Please note that you should be in contact with your program director to receive guidance on which courses you should be taking. International students with ESL registration holds are permitted to register for two (2) courses prior to passing the ESL exam. After consulting with your program director, you should register by the deadline indicated in the [GSAS Academic Calendar](#). **If you do not register by the posted deadline, you will be charged a \$100 late fee. Late fees are waived during a new student's first semester, but will apply in all following semesters.** We will post the tuition award to your student account shortly after the registration deadline. **If you make changes to your registration after the registration deadline, it is very important that you email us at adgsas@fordham.edu to let us know, so that we can adjust your scholarship accordingly.**

BILLING: The E-Bill Suite is an integrated e-bill and e-payment web portal, which provides the ability to review their account activity in real-time and make an electronic check payment towards a student account. Students can access their E-Bill Suite via a single sign-on. Log onto my.fordham.edu. Under the student tab click on My E-Bill Suite link located under the My Account channel. This will link to the secure E-Bill website. You can also invite authorized users to access your E-Bill Suite account.

If you have any questions about your bill or scholarship, first please review your E-Bill on my.fordham.edu for your real-time balance. If you have questions about the E-Bill, you must notify us promptly by emailing us at adgsas@fordham.edu.

FULL TIME STATUS: As a GSAS financial aid recipient, you are required to maintain full time status. If you register for few credits than your program requires (e.g., because you are preparing for comprehensive exams or doing other non-credit academic work), you must file a [Matriculated Student Status Certification Form](#). All student forms can be found on the GSAS website [Student Resources page](#). Failure to file this for each semester that you are registered for less than full time may result in problems with loan deferments, posting of your tuition scholarship, and financial aid eligibility. You must be attending your program full time and doing work equivalent to full time to be certified as full time.