

FORDHAM UNIVERSITY

Notification of Maintenance Vacancy

Position Information

Department	
Budget Number (16 Digit FOAP)	Position Number
Position Title	
<input type="checkbox"/> Replacement <input type="checkbox"/> New/Restructure*	Replacement for
Last Date of Employment	<u>Biweekly Salary</u> 1) Internal Applicants with 3 or more years of service 2) New Employees

Posting Information

Responsibilities <i>(Please attach a copy of job description.)</i>
Qualifications
Starting Date
Resumes attention of

Approvals

Submitted by: _____	Date: _____
Vice President's Approval: _____	Date: _____
Human Resources Approval: _____	Date: _____
Budget Office Approval: _____	Date: _____
Human Resources Posting Date: _____	

*** If restructuring or reorganization, please attach explanation.**